

# LOWER WITHINGTON PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE :** MONDAY, 26<sup>TH</sup> FEBRUARY, 2018  
**TIME :** 7:30pm.  
**VENUE :** LOWER WITHINGTON PARISH HALL, SK11 9DX.

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** -
  - i) To approve the Minutes of the Parish Council Meeting held 29<sup>th</sup> January, 2018 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** - To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
  - i) **Macclesfield Local Policing Team** - Report on matters causing concern within the Parish.
  - ii) **Cheshire East Ward Member Cllr. L. Smetham** - Report on items of interest to Parish Council.
  - iii) **Cheshire East Town & Parish Council Conference - 20<sup>th</sup> February 2018.** (Clerk)
6. **FINANCE** -
  - i) **To receive and consider the Financial Statement 2017/18 as at 26<sup>th</sup> February, 2018.** (Appendix A)
  - ii) **To authorise the following payments** -

a) Direct Debit	Information Commissioner's Office	£35.00	Annual Registration Fee.
b) Direct Debit	(aq) Limited	£18.00	Web domain fees. (See item 6(iv) below)
c) Cheque No. 000403	E. M. Maddock	£229.50	Net salary - February, 2018.
d) Cheque No. 000404	H.M. Revenue & Customs	£10.00	Employee Income Tax.
e) Cheque No. 000405	Cheshire Community Action	£45.00	Best Kept Village Competition Entry Fee.
  - iii) **To note the following receipts since last meeting** - None.
  - iv) **To authorise direct debit instructions for fees associated with the website.**
7. **PLANNING** -
  - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
  - ii) **Dingle Bank Quarry site** - To receive updates relating to the quarry & Lapwing Hall Lake footpath. (JB/AB)
  - iii) **Neighbourhood Plan** - To receive an update on activities. (PR/PD)
  - iv) **Ashley Waller Auctioneers Ltd.** - To receive an update on activities.
8. **COMMUNITY** -
  - i) **Village Green Drainage** - To receive an update on activities. (Clerk)
  - ii) **The Black Swan, Trap Street** - To receive information relating to a tribunal hearing against the decision to register the Black Swan as an Asset of Community Value.
  - iii) **Bluedot Festival** - To receive and consider the application to vary the premises licence associated with the event.
  - iv) **Village Green Access** - To consider possible options regarding access to Village Green.
9. **HIGHWAYS** -
  - i) **Highway defects** - To receive the latest highway defect schedule and note any recent defects requiring attention. (Appendix C)
  - ii) **Highway incidents within Parish** - To receive the latest highway incident log and note any recent incidents. (Appendix D)
  - iii) **Parish Boundary Signs** - To receive estimates for a replacement sign at Salters Lane. (Clerk)
10. **CORRESPONDENCE** -
  - i) **To note correspondence received by the Parish Council since the date of the last meeting.** (Appendix E)
11. **MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA** -
  - i) **Jodrell Bank Observatory** - Presentation relating to the future nomination as a World Heritage Site.

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12. **DATE OF NEXT MEETING** - Monday 26<sup>th</sup> March, 2018 at 7:30p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

13. **MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS** - (as required)

*E.M.Maddock*

Dr. E. M. Maddock CiLCA (Dist.)  
Clerk and Responsible Financial Officer.

Dated 19<sup>th</sup> February, 2018.

### APPENDIX A

Financial Statement - 2017/18 as at 26 February 2018					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Jan. 18 £.	Agenda Feb. 18 £.	Budget Balance £.
<b>Receipts</b>					
6,000.00	Precept	6,270.00	6,270.00		0.00
0.00	Balances	0.00	0.00		0.00
1.18	Investment Interest	0.00	0.47		0.00
0.00	Sale of Assets	0.00	0.00		0.00
17.00	Grants, Donations & Refunds	0.00	449.99		0.00
573.97	V.A.T. Refund		52.28		136.29
<b>6,592.15</b>	<b>Total Receipts</b>	<b>6,270.00</b>	<b>6,772.74</b>	<b>0.00</b>	<b>136.29</b>
<b>Payments</b>					
4,107.08	Salary (Clerk)	2,915.00	2,395.00	239.50	280.50
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	200.00	0.00		200.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
92.62	Administration	200.00	0.00		200.00
0.00	Audit Fees (internal & external)	100.00	0.00		100.00
305.59	Insurance	320.00	296.94		23.06
150.00	Donations - Sect. 137	300.00	0.00	45.00	255.00
36.00	Website	70.00	56.00	15.00	-1.00
217.75	Subscriptions/Affiliation Fees	265.00	182.75	35.00	47.25
170.00	Room Hire	260.00	170.00		90.00
0.00	Training	140.00	0.00		140.00
600.00	Tree Carving	0.00	0.00		0.00
0.00	Assets - Maintenance	200.00	63.95		136.05
0.00	Transparency Code	0.00	332.50		-332.50
0.00	Highway Projects	1,000.00	250.00		750.00
0.00	Contingency	300.00	640.80		-340.80
52.28	V.A.T.		133.29	3.00	
<b>5,931.32</b>	<b>Total Payments</b>	<b>6,270.00</b>	<b>4,521.23</b>	<b>337.50</b>	<b>1,547.56</b>

<b>Cash/Bank Reconciliation</b>	<b>01/04/17</b>	<b>29/01/18</b>	<b>26/02/18</b>	<b>31/03/18</b>
Balance B/Fwd.	7,937.26	7,937.26	10,188.77	9,851.27
Add Total Receipts	0.00	6,772.74	0.00	136.29
Less Total Payments	0.00	-4,521.23	-337.50	-1,547.56
<b>Balance C/Fwd.</b>	<b>7,937.26</b>	<b>10,188.77</b>	<b>9,851.27</b>	<b>8,440.00</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/17</b>	<b>29/01/18</b>	<b>26/02/18</b>	<b>31/03/18</b>
General Funds	7,937.26	10,188.77	9,851.27	8,440.00
Earmarked Reserves	0.00	0.00	0.00	0.00
	<b>7,937.26</b>	<b>10,188.77</b>	<b>9,851.27</b>	<b>8,440.00</b>

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### CASH/BANK RECONCILIATION AS AT - 26th February, 2018

#### CASH

Balance Brought Forward 01/04/17		
Current Account	4,523.64	
Business Reserve Account	3,413.62	
Plus Receipts	6,772.74	
	14,710.00	
Less Payments	4,858.73	
Balance Carried Forward 26/02/18	9,851.27	

#### BANK (Natwest)

<b>Business Reserve Account -</b>	3,414.09		05/01/18
Add income/transfer received since above Statement	0.00		
Less unrepresented cheques	0.00	3,414.09	26/02/18
<b>Current Account -</b>	7,688.68		05/01/18
Add income received since above Statement	0.00		
Less unrepresented cheques/ Transfer	0.00		
Approved	-914.00		
For Approval	-337.50		
	-1,251.50	6,437.18	26/02/18
<b>Total Bank Balances 26/02/18</b>	<b>9,851.27</b>		

# LOWER WITHINGTON PARISH COUNCIL

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### APPENDIX B

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/3597M (17/07/17)	ENW Electricity Substation, Congleton Lane, Chelford.	Proposed installation of 22m Lattice Tower with associated antennas and ductwork on concrete base within 7m by 7m by 2.4m high palisade fenced compound.	
17/3930M (04/08/17)	Land at Pitt Lane, Lower Withington.	Demolition of existing commercial building and construction of a single dwellinghouse.	
17/5997M (24/11/17)	Piggotts Hall, Congleton Lane, Lower Withington.	Variation of condition 2 to existing permission 15/2852M; Change of use of existing agricultural buildings to residential use to form 4 dwellings. Change of use and alterations of existing single dwelling house to form two dwellings. Change of use, extension and alteration of existing agricultural building to domestic garages. Landscaping works in connection with change of use from agricultural to residential curtilage.	
17/6356M (19/12/17)	Black Swan, Trap Street, Lower Withington. SK11 9EQ	Demolition of the vacant public house and erection of three residential dwellings.	Awaiting call-in decision.
18/0262M (18/01/18)	Windy Harbour Cottage, Boundary Lane, Marton. SK11 9LU	Proposed two storey rear extension and single storey side extension.	

#### NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
18/0804M (16/02/18)	Moss Cottage, Trap Street, Lower Withington. SK11 9EQ	Proposed two storey rear extension.	14/03/18

### APPENDIX C

#### OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings.	2524740	27/11/17 - A job has been raised but no date has been set. Colleague checking materials available.
04/04/16	South View - opposite 'No. 6'.	Indentation across full carriageway with pot hole at one end.	3252339 3318652	27/11/17 - Work is a priority on level 2 patching for 2018/19. If budget allows work will be undertaken early. Road will continue to be monitored for safety. 19/02/18 - Pothole at end re-reported.
27/02/17	Outside Headlands, Congleton Lane.	Flooding.	3279095 3282551	22/11/17 - New drains have been laid in the field and connected to the highway drain. Gullies to be jetted again shortly.
30/10/17	Trap Street between Red Lion and Dairy Farm.	Pothole & Surcharging Gully.	n/a	27/11/17 - Gullies to be emptied next week. Pothole adjacent to gully near bridge has been filled. Follow up work will be assessed.
27/11/17	Catchpenny Lane, outside 'The Cottage'.	Blocked gully	n/a	22/01/18 - Work complete.
29/01/18	Holmes Chapel Road near to The Old Cheshire Hunt.	Hole around gully.	3313836	
31/01/18	Catchpenny Lane near to driveway to Smiths Green Farm.	Flooding.	3314497	
31/01/18	Holmes Chapel Road at junction with Bomish Lane.	Chevrons knocked down by vehicle collision.	3314522	
31/01/18	Whitcroft Heath Road.	Tree branches leaning on telephone cables.	3314502	02/02/18 - Matter referred to utility company.
31/01/18	Chapel Lane near April Cottage.	Flooding.	3314505	

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Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
13/02/18	Holmes Chapel Road near junction with Longshoot Road.	Flooding.	3317196	
17/02/18	Boundary between Jodrell Bank and Little Orchard, Holmes Chapel Road.	Tree branches close to power cable and two boughs have fallen.	n/a	17/02/18 - Matter referred to utility company.
19/02/18	Opposite Highway Garage and outside The Beeches, Holmes Chapel Road.	Blocked gullies.	3318499	
19/02/18	Junction of Trap Street with Salters Lane (Opposite Birch House).	Pothole.	3318655	

### APPENDIX D

#### PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
7 May 2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13 February 2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision resulting in chevron sign being knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision resulting in damage to highway signage
March 2016	Salters Lane (B5392) on sharp bend near Mill House Farm	Vehicle in the hedge
May 2016	Village Green, opposite Chapel	Vehicle left highway into Village Green trees
July 2016	Holmes Chapel Road	Vehicle collision (minor injuries)
September 2016	Holmes Chapel Road	One vehicle collision (no injuries)
October 2016	Salters Lane	Vehicle left road due to mud on road
November 2016	Salters Lane	Vehicle left road into a field
December 2016	Salters Lane	Vehicle left highway onto Village Green
January 2017	Holmes Chapel Road (towards Chelford)	Vehicle collision with animals (Vehicle smashed)
May 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle left road into hedge
September 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle collision with stationery vehicle
07 October 2017	Salters Lane	One vehicle collision with fence
January 2018	Holmes Chapel Road (near Bomish Lane)	Collision resulting in chevron sign being knocked down
February 2018	Holmes Chapel Road (near Highway Garage)	Vehicle skidded due to flooding and ice on road.

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APPENDIX E

### CORRESPONDENCE

#### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 25 January 2018; 1, 8, 15 February 2018.
- Last call for Transparency Code applications.
- Reminder: Finance & VAT Training and Appraisals Training.

#### Cheshire East Council

- Traffic Management LAP Reports - 1, 8, 15 February 2018.
- Neighbourhood Planning Fortnightly Update - 26 January 2018; 9 February 2018.
- Winter Service Decisions - 22-30 January 2018; 1-18 February 2018.
- Request for details of grant funding schemes.
- Mayor of Cheshire East Charity Dance.
- Transport for the North: Strategic Transport Plan Consultation Event.
- Handforth Neighbourhood Plan Regulation 16 Consultation. (16/02/18 - 30/03/18)

#### Cheshire East Council - Temporary Road Closures / Restrictions -

- Banbury Close, Macclesfield from the rear of Balmoral Crescent - 09-10/04/18.
- Mudhurst Lane, Macclesfield from Sweethill Clough North Culvert only - 10-13/04/18.
- Middlewood Road, Macclesfield from Correction Farm to Anson Road - 30-31/01/18.
- Highfield Road, Bollington from junction of Birchway to approximately 65 metres along Highfield Road - 29/01/18 - 02/02/18.
- Curzon Road, Macclesfield from outside house number 18 - 23/04/18.
- Queens Avenue, Macclesfield from junction of Hulley Road to approximately 100 Metres along Queens Avenue - 26/04/18.
- B5392 Pexhill Road, Gawsworth from junction of A34 Congleton road to junction of Dark Lane - 14-16/02/18.
- Chestergate, Macclesfield from junction of Catherine Street to junction of Chester Road - 03-04/03/18.
- B5470 Church Lane, Rainow from junction of Round Meadow to junction of Smith Lane - 13/02/18.
- Hodgehill Lane, Marton from junction of Davenport Lane to Boundary Farms - 02-09/02/18.
- Robin Hood Avenue, Macclesfield from junction of Cedar Grove to junction of Western Avenue - 17-18/02/18.

#### Other Correspondence

- HMRC - 29/01/18 - Functions, Food and Fuel; 31/01/18 - What's new for employers in 2018/19?; 05/02/18 - Payrolling expenses and benefits; 08/02/18 - Employer Webinars; 10/02/18 - Health & Safety in the workplace; 14/02/18 - Employer Bulletin 70; 16/02/18 - Sick pay, parental pay and shared leave.
- Manchester Airport - 02/02/18 - Short notice theatre tickets; 05/02/18 - Request for word relating to the theme 'journey'.
- Community & Voluntary Services - e-Bulletin - 2, 16 February 2018; 23/01/18 - Changes to Cheshire East Council community grant application procedure; 15/02/18 - Feedback survey.
- Information Commissioner's Office - Newsletter - February 2018.
- Poynton Town Council - Poynton Neighbourhood Plan - Regulation 14 Consultation. [Consultation closes: 20/03/18]
- Brain Tumour Research - Using local influence to support finding a cure.
- North West Ambulance Charity - Invitation to donate to charity.
- Jodrell Bank - Half Term events.
- Borough Councillor L. Smetham - Launch of New £60 Million Countryside Productivity Small Grants Scheme.
- Borough Councillor L. Smetham - New initiatives for the urban areas.
- Borough Councillor L. Smetham - Cheshire East Council receives Infrastructure Award.
- Borough Councillor L. Smetham - Council prosecutes United Utilities over trench work.
- Borough Councillor L. Smetham - Council to consult residents on ways to promote healthier and greener travel to schools.