

LOWER WITHINGTON PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : MONDAY, 26th JUNE, 2017.

TIME : 7:30pm.

VENUE : LOWER WITHINGTON PARISH HALL. SK11 9DX

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE -**
2. **DECLARATIONS OF INTEREST -**
 - i) To receive Declarations of Interest in any item on the agenda.
3. **MINUTES -**
 - i) To approve the Minutes of the Annual Parish Council Meeting held 22nd May, 2017 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS -** To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) **Macclesfield Local Policing Team** - Report on matters causing concern within the Parish.
 - ii) **Cheshire East Ward Member Cllr. L. Smetham** - Report on items of interest to Parish Council.
6. **FINANCE -**
 - i) **To receive and consider the Financial Statement 2017/18 as at 26th June, 2017.** (Appendix A)
 - ii) **To authorise the following payments -**

a) Cheque No. 000386	E. M. Maddock	£229.70	Net salary - June, 2017.
b) Cheque No. 000387	H.M. Revenue & Customs	£9.80	Employee Income Tax.
c) Cheque No. 000388	Cardiac Science Holdings (UK) Ltd.	£76.74	Defibrillator Pads.
 - iii) **To note the following receipts since last meeting -** None.
 - iv) **To receive and consider, if available, the Internal Audit Report 2016/17.**
7. **PLANNING -**
 - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
 - ii) **Dingle Bank Quarry site** - To receive updates relating to the quarry & Lapwing Hall Lake footpath. (JB/AB)
 - iii) **Neighbourhood Plan** - To receive an update on activities. (PR/PD)
 - iv) **Ashley Waller Auctioneers Ltd.** - To receive an update on activities.
8. **COMMUNITY -**
 - i) **Owl Carving - Village Green** - To receive an update on condition of carved owl following oiling. (JB)
 - ii) **Village Green Drainage** - To receive an update regarding issues relating to roots obstructing drains on the site. (AB)
 - iii) **The Black Swan, Trap Street** - To receive an update regarding the application to register as a community asset. (Clerk)
 - iv) **Bluedot Festival** - To receive an update regarding preparations for the event.
9. **HIGHWAYS -**
 - i) **Highway defects** - To receive the latest highway defect schedule and note any recent defects requiring attention. (Appendix C)
 - ii) **Highway incidents within Parish** - To receive the latest highway incident log and note any recent incidents. (Appendix D)
 - iii) **Speed Management - Windy Arbour** - To receive update regarding speed assessment within locality. (Clerk)
 - iv) **Speed Watch** - To receive update on activities. (JB)
10. **CORRESPONDENCE -**
 - i) To consider any action required in relation to the following items of correspondence:
 - a) Cheshire East Council Supported Bus Services Review Consultation. (Closing date: 26th July, 2017)
 - ii) To note other correspondence received by the Parish Council since the date of the last meeting. (Appendix E)
11. **MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -**

LOWER WITHINGTON PARISH COUNCIL

AGENDA

12. **DATE OF NEXT MEETING** - Monday 31st July, 2017 at 7:30p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

13. **MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS** - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 18th June, 2017.

APPENDIX A

Financial Statement - 2017/18 as at 26 June 2017					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to May 17 £.	Agenda Jun. 17 £.	Budget Balance £.
Receipts					
6,000.00	Precept	6,270.00	3,135.00		3,135.00
0.00	Balances	0.00	0.00		0.00
1.18	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
17.00	Grants, Donations & Refunds	0.00	0.00		0.00
573.97	V.A.T. Refund		0.00		66.79
6,592.15	Total Receipts	6,270.00	3,135.00	0.00	3,201.79
Payments					
4,107.08	Salary (Clerk)	2,915.00	479.00	239.50	2,196.50
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	200.00	0.00		200.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
92.62	Administration	200.00	0.00		200.00
0.00	Audit Fees (internal & external)	100.00	0.00		100.00
305.59	Insurance	320.00	296.94		23.06
150.00	Donations - Sect. 137	300.00	0.00		300.00
36.00	Website	70.00	20.00		50.00
217.75	Subscriptions/Affiliation Fees	265.00	162.75		102.25
170.00	Room Hire	260.00	0.00		260.00
0.00	Training	140.00	0.00		140.00
600.00	Tree Carving	0.00	0.00		0.00
0.00	Assets - Maintenance	200.00	0.00	63.95	136.05
0.00	Highway Projects	1,000.00	250.00		750.00
0.00	Contingency	300.00	0.00		300.00
52.28	V.A.T.		54.00	12.79	
5,931.32	Total Payments	6,270.00	1,262.69	316.24	4,757.86

Cash/Bank Reconciliation	01/04/17	22/05/17	26/06/17	31/03/18
Balance B/Fwd.	7,937.26	7,937.26	9,809.57	9,493.33
Add Total Receipts	0.00	3,135.00	0.00	3,201.79
Less Total Payments	0.00	-1,262.69	-316.24	-4,757.86
Balance C/Fwd.	7,937.26	9,809.57	9,493.33	7,937.26
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/17	22/05/17	26/06/17	31/03/18
General Funds	7,937.26	9,809.57	9,493.33	7,937.26
Earmarked Reserves	0.00	0.00	0.00	0.00
	7,937.26	9,809.57	9,493.33	7,937.26

LOWER WITHINGTON PARISH COUNCIL

AGENDA

CASH/BANK RECONCILIATION AS AT - 26th June, 2017

CASH

Balance Brought Forward 01/04/17		
Current Account	4,523.64	
Business Reserve Account	3,413.62	
Plus Receipts	3,135.00	
	<hr/>	
	11,072.26	
Less Payments	-1,578.93	
	<hr/>	
Balance Carried Forward 26/06/17	<u>9,493.33</u>	

BANK (Natwest)

Business Reserve Account -	3,413.62		01/04/17
Add income/transfer received since above Statement			
	<hr/>	0.00	
Less unpresented cheques			
	<hr/>	0.00	
		<hr/>	3,413.62 26/06/17
Current Account -	4,523.64		01/04/17
Add income received since above Statement			
	<u>3,135.00</u>	3,135.00	
Less unpresented cheques/ Transfer			
Approved	-1,262.69		
For Approval	<u>-316.24</u>		
		<hr/>	-1,578.93
			6,079.71 26/06/17
Total Bank Balances 26/06/17		<hr/>	<u>9,493.33</u>

LOWER WITHINGTON PARISH COUNCIL

AGENDA

APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/1617M (05/04/17)	Willow Lawn Farm, Salters Lane, Lower Withington. SK11 9LR	Change of use of agricultural land to accommodate a domestic solar photovoltaic array of 14 panels extending to about 14 metres in length 1.5m height.	
17/1824M (05/04/17)	Land at Pitt Lane, Lower Withington.	Demolition of existing building and erection of one dwelling.	
17/1861M (10/04/17)	Jodrell Bank Observatory, Macclesfield Road, Jodrell Bank. SK11 9DL	Variation of conditions 1,11,15,16,17 & 19 on application 16/2706C for single storey research & administration building.	
17/1915M (13/04/17)	Sunnybrook Barn, Catchpenny Lane, Lower Withington. SK11 9DG	Variation of condition 2 (approved plans) of 16/3344M - Two storey barn conversion to 2no. dwellings.	02/06/17 - Approved with Conditions.
17/2327M (10/05/17)	1 Thorntree Bungalows, Salters Lane, Lower Withington. SK11 9FY	Dropped kerb for off road disabled parking.	
17/2425M (12/05/17)	Headlands, Congleton Lane, Lower Withington. SK11 9LD	Erection of single storey garden room.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
17/2014M (23/05/17)	Jodrell Bank Observatory, Macclesfield Road, Jodrell Bank. SK11 9DL	Variation of condition 2 (plans) on 15/5496M - Demolitions, refurbishment, two storey extension and landscaping to the Grade 1 Listed Observatory Building at Jodrell Bank. The project will include restoration of the retained facades; demolition of several extensions added in the 1960's; internal demolitions, remodelling and extension of the retained buildings to better suit their contemporary use.	27/06/17
17/2796M (02/06/17)	Highway Garage, Holmes Chapel Road, Lower Withington. SK11 9DT	Alteration and rear extension.	28/06/17

APPENDIX C

OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings.	2524740	27/01/17 - To be replaced within 2017/18 financial year (approx. 8m of railing to be replaced).
30/11/15	Outside Whitecroft Cottage, Whitecroft Heath Road.	Surcharging gully.	3243265	27/01/17 - The gullies have been attended to at this location and have been reported as working satisfactorily.
03/03/16	Catchpenny Lane.	Collapsed road edge and damage into the hedge at the side of the road.	3248657	27/01/17 - The road surface at this location isn't deemed to be actionable. The ditch itself is to be maintained by the adjacent landowner.
04/04/16	South View - opposite 'No. 6'.	Indentation across full carriageway with pot hole at one end.	3252339	27/01/17 - Looking to perform some carriageway patching across this service trench. 13/04/17 - On current schemes list.
27/02/17	Outside Headlands, Congleton Lane.	Flooding.	3279095 3282551	15/03/17 - Issue passed from Highways to Floods Team as appears to be linked to land drainage issues in adjacent land.
27/02/17	Between Dairy Farm and The Red Lion, Trap Street.	Burst water main causing water to run on highway.	3284224	16/03/17 - The Flooding will be assessed and any necessary action taken.
24/04/17	At Dicklow Cob near to junction with Trap Street.	Pothole.	3288838	14/05/17 - The pothole will be assessed and any necessary action taken. 17/05/17 - Work complete.

LOWER WITHINGTON PARISH COUNCIL

AGENDA

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
22/05/17	Long Shoot Road near to Beechtree Cottage.	Pothole.	3289639	02/06/17 - Work complete.
22/05/17	Holmes Chapel Road, near to The Old Cheshire Hunt.	Pothole around manhole cover.	3289640	02/06/17 - Work complete.
22/05/17	South View - opposite 'No. 6'.	Pothole.	3289641 3291131	02/06/17 - No defect identified that was considered to present a danger to highway users. 17/06/17 - Pothole re-reported.

APPENDIX D

PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
7 May 2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13 February 2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision resulting in chevron sign being knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision resulting in damage to highway signage
March 2016	Salters Lane (B5392) on sharp bend near Mill House Farm	Vehicle in the hedge
May 2016	Village Green, opposite Chapel	Vehicle left highway into Village Green trees
July 2016	Holmes Chapel Road	Vehicle collision (minor injuries)
September 2016	Holmes Chapel Road	One vehicle collision (no injuries)
October 2016	Salters Lane	Vehicle left road due to mud on road.
November 2016	Salters Lane	Vehicle left road into a field.
December 2016	Salters Lane	Vehicle left highway onto Village Green.
January 2017	Holmes Chapel Road (towards Chelford)	Vehicle collision with animals. (Vehicle smashed)
May 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle left road into hedge.

APPENDIX E

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 18, 25 May 2017, 1, 8, 15 June 2017.
- Amended Application Form for Transparency Code Fund.
- Allotment Management Training.
- Invitation to Police & Crime Commissioner's Meeting - 22nd June, 2017.
- Invitation to Parish Forum - 13th June, 2017. [Reminder: 25/05/17; 08/06/17]
- Transparency Code Funding still available.
- Cheshire East Area Planning Update - 25th July, 2017.
- Reminder: Clerks & Councillors Induction Training - 5th July, 2017.
- Local Council Award Scheme Introduction Session - 3rd August, 2017.

LOWER WITHINGTON PARISH COUNCIL

AGENDA

Cheshire East Council

- Traffic Management LAP Reports - 3, 11, 18, 25 May 2017, 1, 8, 15 June 2017.
- Partnerships Newsletter - May/June 2017; Call for articles July/August 2017.
- Cheshire Homechoice Newsletter - 10, 24, 31 May 2017, 6, 14 June 2017.
- Neighbourhood Planning drop-in sessions - 06/05/17 - Suspension of drop-in sessions until 31/05/17; 20/06/17.
- Spatial Planning Update - May 2017.
- Active Cheshire Team East Newsletter - May 2017, June 2017. 30/05/17 - Current staff vacancies.
- Request for Parish Council details for publication Cheshire East Council website.
- Reminder: The Great Get Together.
- Notices re: Parliamentary Election 08/06/17.
- Notice of Proposed Neighbourhood Plan - Weston and Basford Neighbourhood Plan.
- Cheshire East Council 'Highways Hour' Events.
- Film location enquiry - local food shop for BBC food series.
- Statement re: UK National Threat Level and community events.
- Cheshire East Council Supported Bus Service Review Consultation. (Consultation closes: 26th July, 2017)
- Adoption of the Cheshire East Design Guide Supplementary Planning Document.
- Best Practice in British High Streets Event - 27th July, 2017.
- Willaston Neighbourhood Plan submission.
- Local Council Award Scheme Introduction Session - 3rd August, 2017.

Cheshire East Council - Temporary Road Closures / Restrictions -

- Hewetson Crescent, Macclesfield from the junction with Gilchrist Avenue for approx. 100 metres - 01-02/06/17.
- Whiston Street/Lyon Street, Macclesfield from junction with Bond Street to junction with Athey Street - 31/05/17.
- Ridley Road, Bollington from the junction with Albert Road for approximately 50 metres - 11-13/07/17.

Cheshire Emergency Services

- Road Safety Conference - 29th June, 2017.
- Statement re: Manchester Attack.
- Updated Statement re: Manchester Attack.
- Further Statement re: Manchester Attack.
- Further Statement re: Manchester Attack.
- Relocation of Police & Crime Commissioner Office to Stockton Heath Police Station from 2nd June, 2017.
- Statement re: London Attack.

Other Correspondence

- Healthwatch Cheshire East - 23/05/17 - Priorities survey.
- HMRC - 19/05/17 - Statutory Pay & Leave for new parents; 24/05/17 - P11D information; 26/05/17 - Common expenses & benefits explained; 30/05/17 - Payroll Basics explained; 31/05/17 - Expenses & Benefits webinars; 02/06/17 - Statutory Payments advice; 06/06/17 - Avoiding PAYE reporting errors; 12/06/17 - Online support from HMRC; 16/06/17 - Payroll webinars.
- Manchester Airport - 24/05/17 - Increased flights due to Europa League Final; 05/06/17 - A538 Junction improvement works.
- Community & Voluntary Services - 26/05/17 - e-Bulletin; 02/06/17 - The Voice Newsletter; 09/06/17 - e-Bulletin.
- Information Commissioner's Office - Newsletter - May 2017; June 2017.
- Age UK - Newsletter - May 2017.
- Active Cheshire - Safeguarding & Protecting Children Workshop.
- Sandbach Town Council - Proposed closure of household waste recycling centre at Arclid.
- Cheshire Community Action - Relaunch of Best Kept Village Competition for 2018.
- Historic Towns & Villages Forum - Survey on future programme of organisation.
- Sandbach Town Council - Campaign to save Arclid Household waste recycling centre.
- Borough Councillor L. Smetham - NHS cyber attack.
- Holmes Chapel Health Centre Patient Panel - information webpage: www.NHSSOS.org.uk
- Jodrell Bank - Access free kids Bluedot festival tickets.
- Jodrell Bank - Be amazed by science at half term.
- Jodrell Bank - Professor Tim O'Brien on Radio 4.
- Borough Councillor L. Smetham - Fwd: Statement from Cheshire Police regarding Manchester Attack.
- Borough Councillor L. Smetham - Sign cleaning and clearing in Henbury.
- Borough Councillor L. Smetham - Forthcoming highway work in Gawsworth Ward.
- Bluedot Festival - Leftfield perform Leftism at Bluedot.