

LOWER WITHINGTON PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE : MONDAY, 29TH JANUARY, 2018.
TIME : 7:30pm.
VENUE : LOWER WITHINGTON PARISH HALL, SK11 9DX.

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** -
 - i) To approve the Minutes of the Parish Council Meeting held 27th November, 2017 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** - To receive questions from members of the public.
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
 - i) **Macclesfield Local Policing Team** - Report on matters causing concern within the Parish.
 - ii) **Cheshire East Ward Member Cllr. L. Smetham** - Report on items of interest to Parish Council.
6. **FINANCE** -
 - i) **To receive and consider the Financial Statement 2017/18 as at 29th January, 2018.** (Appendix A)
 - ii) **To authorise the following payments** -

a) Cheque No. 000400	E. M. Maddock	£858.20	Net salary - December, 2017, January, 2018 & Transparency Code Expenses (£399.00).
b) Cheque No. 000401	H.M. Revenue & Customs	£19.80	Employee Income Tax.
c) Cheque No. 000402	A. Keppel-Green	£36.00	Website Hosting Fee.
 - iii) **To note the following receipts since last meeting** -

a) NatWest Bank plc. - Business Reserve Account	£0.03	Gross Interest - October, 2017.
b) NatWest Bank plc. - Business Reserve Account	£0.12	Gross Interest - November, 2017.
c) NatWest Bank plc. - Business Reserve Account	£0.14	Gross Interest - December, 2017.
7. **REVIEW OF PARISH COUNCIL POLICIES** -
 - i) **Standing Orders** - To consider and adopt revised Standing Orders. (As previously circulated.)
 - ii) **Financial Regulations** - To consider and adopt revised Financial Regulations. (As previously circulated.)
8. **PLANNING** -
 - i) **To receive the latest planning schedule and discuss new applications.** (Appendix B)
 - ii) **Dingle Bank Quarry site** - To receive updates relating to the quarry & Lapwing Hall Lake footpath. (JB/AB)
 - iii) **Neighbourhood Plan** - To receive an update on activities. (PR/PD)
 - iv) **Ashley Waller Auctioneers Ltd.** - To receive an update on activities.
9. **COMMUNITY** -
 - i) **Village Green Drainage** - To note that the willow tree at the site has been removed.
 - ii) **The Black Swan, Trap Street** - To receive information relating to a tribunal against the decision to register the Black Swan as an Asset of Community Value.
 - iii) **Bluedot Festival** - To receive information relating to additional events at Bluedot 2018.
10. **HIGHWAYS** -
 - i) **Highway defects** - To receive the latest highway defect schedule and note any recent defects requiring attention. (Appendix C)
 - ii) **Highway incidents within Parish** - To receive the latest highway incident log and note any recent incidents. (Appendix D)
 - iii) **Parish Boundary Signs** - To receive estimates for a replacement sign at Salters Lane. (Clerk)
 - iv) **Footpath No. 12 (Part)** - To receive and consider information relating to the proposed diversion of Footpath 12 (part).

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11. CORRESPONDENCE -

- i) **To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**
 - a) Citizens Advice Bureau - Offer to present information to Parish Council meeting.
 - b) Cheshire Community Action - Best Kept Village Competition 2018.
 - c) Cheshire East Council - Town & Parish Council Conference - 20th February, 2018.
 - d) Manchester Airport - Meetings with Councillors - 6th March, 2018.
- ii) **To note correspondence received by the Parish Council since the date of the last meeting.** (Appendix E)

12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) **Jodrell Bank Observatory** - Presentation relating to the future nomination as a World Heritage Site.
- ii) **Village Green Access** - To consider possible options regarding access to Village Green.

13. DATE OF NEXT MEETING - Monday 26th February, 2018 at 7:30p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.)
Clerk and Responsible Financial Officer.

Dated 22nd January, 2018.

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APPENDIX A

Financial Statement - 2017/18 as at 29 January 2018					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Nov. 17 £.	Agenda Jan. 18 £.	Budget Balance £.
Receipts					
6,000.00	Precept	6,270.00	6,270.00		0.00
0.00	Balances	0.00	0.00		0.00
1.18	Investment Interest	0.00	0.18	0.29	0.00
0.00	Sale of Assets	0.00	0.00		0.00
17.00	Grants, Donations & Refunds	0.00	449.99		0.00
573.97	V.A.T. Refund		52.28		133.29
6,592.15	Total Receipts	6,270.00	6,772.45	0.29	133.29
Payments					
4,107.08	Salary (Clerk)	2,915.00	1,916.00	479.00	520.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	200.00	0.00		200.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
92.62	Administration	200.00	0.00		200.00
0.00	Audit Fees (internal & external)	100.00	0.00		100.00
305.59	Insurance	320.00	296.94		23.06
150.00	Donations - Sect. 137	300.00	0.00		300.00
36.00	Website	70.00	20.00	36.00	14.00
217.75	Subscriptions/Affiliation Fees	265.00	182.75		82.25
170.00	Room Hire	260.00	170.00		90.00
0.00	Training	140.00	0.00		140.00
600.00	Tree Carving	0.00	0.00		0.00
0.00	Assets - Maintenance	200.00	63.95		136.05
0.00	Transparency Code	0.00	0.00	332.50	-332.50
0.00	Highway Projects	1,000.00	250.00		750.00
0.00	Contingency	300.00	640.80		-340.80
52.28	V.A.T.		66.79	66.50	
5,931.32	Total Payments	6,270.00	3,607.23	914.00	1,882.06

Cash/Bank Reconciliation	01/04/17	27/11/17	29/01/18	31/03/18
Balance B/Fwd.	7,937.26	7,937.26	11,102.48	10,188.77
Add Total Receipts	0.00	6,772.45	0.29	133.29
Less Total Payments	0.00	-3,607.23	-914.00	-1,882.06
Balance C/Fwd.	7,937.26	11,102.48	10,188.77	8,440.00
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/17	27/11/17	29/01/18	31/03/18
General Funds	7,937.26	11,102.48	10,188.77	8,440.00
Earmarked Reserves	0.00	0.00	0.00	0.00
	7,937.26	11,102.48	10,188.77	8,440.00

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CASH/BANK RECONCILIATION AS AT - 29th January, 2018

CASH

Balance Brought Forward 01/04/17		
Current Account	4,523.64	
Business Reserve Account	3,413.62	
Plus Receipts	6,772.74	
	14,710.00	
Less Payments	4,521.23	
Balance Carried Forward 29/01/18	10,188.77	

BANK (Natwest)

Business Reserve Account -	3,414.09		05/01/18
Add income/transfer received since above Statement	0.00		
Less unrepresented cheques	0.00		
		3,414.09	29/01/18
 Current Account -	 7,688.68		 05/01/18
Add income received since above Statement	0.00		
	0.00		
Less unrepresented cheques/ Transfer			
Approved	0.00		
For Approval	-914.00		
	-914.00	6,774.68	29/01/18
Total Bank Balances 29/01/18		10,188.77	

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APPENDIX B

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
17/3597M (17/07/17)	ENW Electricity Substation, Congleton Lane, Chelford.	Proposed installation of 22m Lattice Tower with associated antennas and ductwork on concrete base within 7m by 7m by 2.4m high palisade fenced compound.	
17/3930M (04/08/17)	Land at Pitt Lane, Lower Withington.	Demolition of existing commercial building and construction of a single dwellinghouse.	
17/4371M (03/09/17)	Jodrell Bank Observatory, Macclesfield Road, Jodrell Bank. SK11 9DL	This application relates to the improvement of visitor arrivals and capacity. It comprises of the modification and extension to the existing visitor car park and the construction of an external ticket booth / entry portal adjacent to the existing Jodrell Bank Discovery Centre Planet Pavilion. It includes landscaping works, fencing and associated enabling works.	21/12/17 - Approved with Conditions.
17/4370M (26/09/17)	Jodrell Bank Observatory, Macclesfield Road, Jodrell Bank. SK11 9DL	The proposal includes the creation of a new, single storey building to house a heritage exhibition and visitor centre. In conjunction with this, new footpaths, landscaping and associated enabling works are provided.	21/12/17 - Approved with Conditions.
17/5218M (16/10/17)	Windy Harbour Cottage, Boundary Lane, Marton. SK11 9LU	Proposed demolition of west elevation to dwelling and replacement with a two storey extension.	21/12/17 - Approved with Conditions.
17/5524M (31/10/17)	Highfields, Holmes Chapel Road, Lower Withington. SK11 9DT	Prior approval for a proposed change of use of agricultural building.	19/12/17 - Refused.
17/5599M 17/5600M (09/11/17)	Jodrell Bank Observatory, Macclesfield Road, Jodrell Bank. SK11 9DL	Erection of a timber building to be used by school children to eat pack lunches. Located next to the Discovery Centre (Planet Pavilion) within the curtilage of the listed Lovell Telescope.	05/01/18 - Approved with Conditions.
17/5775M (15/11/17)	Land On, Salters Lane, Lower Withington.	Replacement Stable.	09/01/18 - Refused.
17/5997M (24/11/17)	Piggotts Hall, Congleton Lane, Lower Withington.	Variation of condition 2 to existing permission 15/2852M; Change of use of existing agricultural buildings to residential use to form 4 dwellings. Change of use and alterations of existing single dwelling house to form two dwellings. Change of use, extension and alteration of existing agricultural building to domestic garages. Landscaping works in connection with change of use from agricultural to residential curtilage.	
17/5965M (28/11/17)	Welltrough Hall Farm, Trap Street, Lower Withington. SK11 9EF	Provision of 5 touring caravan pitches in location adjacent to existing touring caravan pitches.	17/01/18 - Approved with Conditions.

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
17/6356M (19/12/17)	Black Swan, Trap Street, Lower Withington. SK11 9EQ	Demolition of the vacant public house and erection of three residential dwellings.	Awaiting call-in decision.
18/0262M (18/01/18)	Windy Harbour Cottage, Boundary Lane, Marton. SK11 9LU	Proposed two storey rear extension and single storey side extension.	14/02/18

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APPENDIX C

OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings.	2524740	27/11/17 - A job has been raised but no date has been set. Colleague checking materials available.
04/04/16	South View - opposite 'No. 6'.	Indentation across full carriageway with pot hole at one end.	3252339	27/11/17 - Work is a priority on level 2 patching for 2018/19. If budget allows work will be undertaken early. Road will continue to be monitored for safety. 22/01/18 - Pothole marked for repair.
27/02/17	Outside Headlands, Congleton Lane.	Flooding.	3279095 3282551	22/11/17 - New drains have been laid in the field and connected to the highway drain. Gullies to be jetted again shortly.
30/10/17	Trap Street between Red Lion and Dairy Farm.	Pothole & Surcharging Gully.	n/a	27/11/17 - Gullies to be emptied next week. Pothole adjacent to gully near bridge has been filled. Follow up work will be assessed.
17/11/17	Outside No. 1 Catchpenny Lane.	Hole at edge of carriageway.	3303405	22/01/18 - Work complete.
27/11/17	Catchpenny Lane, outside 'The Cottage'.	Blocked gully	n/a	19/01/18 - Update awaited.
04/01/18	Salters Lane, outside Birch House.	Flooding.	3308789	11/01/18 - Work complete.

APPENDIX D

PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
7 May 2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13 February 2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision resulting in chevron sign being knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision resulting in damage to highway signage
March 2016	Salters Lane (B5392) on sharp bend near Mill House Farm	Vehicle in the hedge
May 2016	Village Green, opposite Chapel	Vehicle left highway into Village Green trees
July 2016	Holmes Chapel Road	Vehicle collision (minor injuries)
September 2016	Holmes Chapel Road	One vehicle collision (no injuries)
October 2016	Salters Lane	Vehicle left road due to mud on road
November 2016	Salters Lane	Vehicle left road into a field
December 2016	Salters Lane	Vehicle left highway onto Village Green
January 2017	Holmes Chapel Road (towards Chelford)	Vehicle collision with animals (Vehicle smashed)
May 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle left road into hedge
September 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle collision with stationary vehicle
07 October 2017	Salters Lane	One vehicle collision with fence

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APPENDIX E

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 30 November 2017; 7, 14, 20 December 2017; 11, 18 January 2018.
- Planning Training - 19/02/18 & 19/03/18.
- Audit Training - 06/02/18. [Reminder: 11/01/18]
- Royal Garden Party 2018.
- Appraisals - A modern Makeover and Motivation.

Cheshire East Council

- Traffic Management LAP Reports - 21 November 2017; 7, 21 December 2017; 4, 18 January 2018.
- Neighbourhood Planning Fortnightly Update - 22 November 2017; 1, 15 December 2017; 12 January 2018.
- Winter Service Decisions - 20-30 November 2017; 1-31 December 2017; 1-21 January 2018.
- Budget Consultation Event - 19th December, 2017 & Town & Parish Council Conference - 9th January, 2018.
- Cancellation of Budget Consultation Event & Town & Parish Council Conference.
- Christmas Provision for Homeless.
- Holocaust Memorial Day Event - 26th January, 2018.
- Disley and Newtown Neighbourhood Plan Regulation 16 Consultation. (20/12/17 - 09/02/18)
- Feedback from Multi faith conference.
- Town & Parish Council Conference - 20th February 2018.
- Knutsford Neighbourhood Area Modification Consultation. (17/01/18 - 28/02/18)
- Health & Wellbeing Strategy Review.

Cheshire East Council - Temporary Road Closures / Restrictions -

- Fence Avenue Access Road, Macclesfield from the junction with Fence Avenue for approximately 200 metres - 26/11/17.
- Knarr Road, Wildboarclough from junction with Midgley Lane to junction with Buxton Road - 29/11/17 - 20/12/17.
- Bennetts Lane, Bosley from Adjacent to Hill Crest - 24-26/01/18.
- Clough Road, Wildboarclough from the junction on Nabbs Road to approximately 350 metres - 12-16/02/18.
- Barracks Lane, Macclesfield from Buxton Road to Higher Fence Road & Cottage Lane - 08/01/18.
- Cottage Lane, Macclesfield, from Higher Fence Road to Buxton Road - 09/01/18.
- Woodhouse End Road, Gawsforth from either side of the canal bridge - 27/02/18.
- Brookledge Lane, Macclesfield from Sugar Lane junction to approximately 150m down Brookledge Lane - 13-14/03/18.
- Highfield Road, Bollington from Birchway junction to approximately 65 metres along Highfield Road - 18-22/12/17.
- Grimshaw Lane, Macclesfield from Hurst Lane junction to Chancery Lane & Jackson Lane junction - 24-26/01/18.
- Hurst Lane, Bollington from Highfield Road junction to approximately 50m along Hurst Lane - 03-05/04/18.
- Church Street, Macclesfield at Lord Street Bridge - 12-16/03/18.
- Leek Road, Macclesfield from Station Lane junction to Tunstall Road junction - 04/03/18.
- Speed Restriction: Hug Bridge, Leek Road, Bosley from Hug Lane Bridge to approximately 50 metres either side of the bridge - 22/01/18 - 17/02/18

Other Correspondence

- HMRC - 20/11/17 - Online help for businesses; 22/11/17 - Managing Sick Leave and Pay; 28/11/17 - Health & Safety webinars; 30/11/17 - Christmas Parties & Meals; 04/12/17 - Correct minimum wage payments to employees; 07/12/17 - Directors & Sick Pay; 13/12/17 - Employer Bulletin 69; 14/12/17 - Statutory Payments.
- Manchester Airport - 20/12/17 - Community Newsletter; 17/01/18 - January Blues Competition for tickets to George's Marvellous Medicine.
- Community & Voluntary Services - e-Bulletin - 24 November, 2017; 8, 20 December 2017; 5, 19 January 2018; 29/11/17 - Christmas Toy Appeal; 19/12/17 - Voluntary Sector Framework Events; 09/01/18 - Training News; 12/01/18 - The Voice Newsletter.
- Information Commissioner's Office - Newsletter - December 2017; January 2018.
- Civic Voice - War Memorial News - 28 November 2017; 12 December 2017; 9 January 2018; 16/11/17 - First World War Memorial Programme; 13/12/17 - War Memorial Event - February 2018; 16/01/18 - First World War Memorials "Sharing Success" event.
- NatWest Bank - Changes to Banking Terms & Conditions.
- Smaller Authorities Appointment Authority - Notification of external auditor appointments for the 2017/18 financial year.
- Dark Olive - Cheshire East Reflects, 1914-1918 Project.
- Peter Mitchell Associates - Cheshire East Council Cemeteries Strategy.
- Poynton Town Council - Poynton Neighbourhood Plan - Regulation 14 Consultation. [Consultation closes: 20/03/18]
- Jodrell Bank - December Events.
- Borough Councillor L. Smetham - Brownfield Land Register.