

LOWER WITHINGTON PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE: MONDAY 28TH JANUARY, 2019
TIME: 7:30 p.m.
VENUE: LOWER WITHINGTON PARISH HALL

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive Declarations of Interest in any item on the agenda.
3. **MINUTES** -
 - i) To approve the Minutes of the Parish Council meeting held 26th November, 2018 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** -
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
 - i) Bluedot Festival - Update on preparations for 2019 Festival.
 - ii) Gawsworth & Chelford Wards Policing Team - Report on matters of interest / concern within the Parish.
 - iii) Cheshire East Ward Member Cllr. L. Smetham - Report on items of interest to the Parish Council.
 - iv) Cheshire East Council - Presentation on Macclesfield Town Centre Strategic Regeneration Framework - 12th December 2018. (Clerk)
6. **FINANCE** -
 - i) To receive and consider the Financial Statement 2018/19 as at 28th January, 2019. (Appendix A)
 - ii) To authorise the following payments -

a) Cheque No. 000421	E. M. Maddock	£488.58	Salary: December, 2018 & January, 2019.
b) Cheque No. 000422	J. Blackburn	£77.97	Purchase of Christmas Lighting on behalf of Lower Withington Parish Hall.
 - iii) To note the following receipts since the last meeting -

a) NatWest Bank plc.		£0.58	Gross Interest - October, 2018.
b) NatWest Bank plc.		£0.56	Gross Interest - November, 2018.
c) NatWest Bank plc.		£0.58	Gross Interest - December, 2018.
7. **CORRESPONDENCE** -
 - i) To consider the specific correspondence (below) received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:
 - a) Manchester Airport - Concert tickets available.
 - b) ChALC - Notification of revised Salary Scales for 2019/20.
 - c) Cheshire East Council - Invitation to Town & Parish Council Conference - 29/01/19.
 - ii) To note other correspondence received since the date of the last ordinary meeting. (Appendix B)
8. **PLANNING** -
 - i) To receive the latest planning schedule and discuss new applications. (Appendix C)
9. **COMMUNITY** -
 - i) The Black Swan, Trap Street - To receive information relating to a tribunal hearing against the decision to register the Black Swan as an Asset of Community Value.
 - ii) Village Green Access - To receive an update on present position. (Clerk)
 - iii) Village Green Drainage - To receive an update relating to the removal of the willow tree and drainage work.
 - iv) Jodrell Bank - To receive information relating to World Heritage Site nomination. (PD)
 - v) Parish Council Notice Boards - To receive an update relating to provision of new notice board.
 - vi) Newsletter - To consider content and timing of next newsletter.

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10. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) Highway Defects - To receive the latest highway defect schedule and note any recent defects requiring attention. (Appendix D)
- ii) Highway Incidents within Parish - To receive the latest highway incident log and note any recent incidents. (Appendix E)
- iii) Notice of Diversion Order for Footpath No.12 in the Parish of Lower Withington.

11. CO-OPTION OF PARISH COUNCILLOR -

- i) To consider the co-option of a Councillor to fill the vacancy on the Parish Council from candidates who have submitted an expression of interest.

12. INFORMATION HANDLING POLICIES -

- i) To receive completed Personal Data Audit Questionnaires from Members.

13. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Speed Review - Salters Lane.
- ii) Police Ward Cluster Meeting - 28/01/19.
- iii) Cheshire East Council - Town & Parish Council Conference - 29/01/19.
- iv) Dingle Bank Quarry Liaison Group Meeting. (March 2019).

14. DATE OF NEXT MEETING - Monday 25th February, 2019 at 7:30p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

(as required)

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 21st January, 2019

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APPENDIX A

Financial Statement - 2018/19					
as at 28 January 2019					
Actual 2017/18 £.	Details	2018/19 Budget £.	Actual to Nov. 18 £.	Agenda Jan. 19 £.	Budget Balance £.
Receipts					
6,270.00	Precept	10,600.00	10,600.00		0.00
0.00	Balances	0.00	0.00		0.00
0.89	Investment Interest	0.00	0.87	1.72	0.00
0.00	Sale of Assets	0.00	0.00		0.00
449.99	Grants, Donations & Refunds	9,000.00	0.00		9,000.00
52.28	V.A.T. Refund		166.29		31.86
6,773.16	Total Receipts	19,600.00	10,767.16	1.72	9,031.86
Payments					
2,874.00	Salary (Clerk)	2,915.00	1,954.34	488.58	472.08
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	200.00	0.00		200.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
78.24	Administration	215.00	0.00		215.00
0.00	Audit Fees (internal & external)	100.00	0.00		100.00
296.94	Insurance	350.00	296.94		53.06
45.00	Donations - Sect. 137	300.00	0.00	77.97	222.03
71.00	Website	70.00	5.00		65.00
217.75	Subscriptions/Affiliation Fees	285.00	187.40		97.60
170.00	Room Hire	260.00	180.00		80.00
0.00	Training	160.00	0.00		160.00
0.00	Professional Services	750.00	0.00		750.00
332.50	Assets - Purchase	1,250.00	154.28		1,095.72
313.95	Assets - Maintenance	750.00	0.00		750.00
0.00	Village Green Pathway Project	2,000.00	0.00		2,000.00
0.00	Neighbourhood Plan	9,500.00	0.00		9,500.00
790.80	Contingency	495.00	0.00		495.00
166.29	V.A.T.		31.86		
5,556.47	Total Payments	19,600.00	2,809.82	566.55	16,255.49

Cash/Bank Reconciliation	01/04/18	26/11/18	28/01/19	31/03/19
Balance B/Fwd.	9,153.95	9,153.95	17,111.29	16,546.46
Add Total Receipts	0.00	10,767.16	1.72	9,031.86
Less Total Payments	0.00	-2,809.82	-566.55	-16,255.49
Balance C/Fwd.	9,153.95	17,111.29	16,546.46	9,322.83
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/18	26/11/18	28/01/19	31/03/19
General Funds	8,153.95	16,111.29	15,546.46	8,322.83
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	9,153.95	17,111.29	16,546.46	9,322.83

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CASH/BANK RECONCILIATION AS AT - 28 January, 2019

CASH

Balance Brought Forward 01/04/18	
Current Account	5,739.44
Business Reserve Account	3,414.51
Plus Receipts	10,768.88
	<u>19,922.83</u>
Less Payments	3,376.37
Balance Carried Forward 28/01/19	<u><u>16,546.46</u></u>

BANK (Natwest)

Business Reserve Account -	3,417.10	04/01/19
Add income/transfer received since above Statement		
	<u>0.00</u>	
Less unrepresented cheques		
	<u>0.00</u>	
		3,417.10 28/01/19
Current Account -	13,695.91	04/01/19
Add income received since above Statement		
	<u>0.00</u>	
Less unrepresented cheques/ Transfer		
For Approval	<u>-566.55</u>	
	<u>-566.55</u>	
		13,129.36 28/01/19
Total Bank Balances 28/01/19	<u><u>16,546.46</u></u>	

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CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 22, 29 November 2018; 6, 13, 20 December 2018; 10, 14 (reissue), 17 January 2019.
- Invitation to Police & Crime Commissioner Meeting - 19th December, 2018.
- Temporary Clerk Position.
- Christmas e-Card from the Mayor of Cheshire East Council.
- Royal Garden Party 2019.
- Maintenance Services offered by Northwich Town Council.
- Local Industrial Strategy Event - 1st March 2019.

Cheshire East Council

- Traffic Management LAP Reports - 22, 29 November 2018; 6, 13, 20 December 2018; 3, 17 January 2019.
- Connected Communities Newsletter - December 2018.
- Spatial Planning Update - November 2018.
- Sky TV looking for closed civic buildings for filming.
- Review of s106 legal agreement with Manchester Airport.
- Local Information - Congleton.
- Waste collection service reorganisation consultation. (Closes 07/01/19)
- Changes to administration within Partnerships and Communities Team.
- Local Information - Cheshire East Council Consultations.
- Holocaust Memorial Service - 25th January, 2019.
- Examiner's report on the draft Cheshire East Council Community Infrastructure Levy Charging Schedule.
- Consultation on Brooks Lane Draft Development Framework Supplementary Planning Document - 14/01/19 - 25/02/19.
- Advance notice of Mayor's Charity Sunday Lunch - 10th March 2019.

Cheshire East Council - Temporary Road Closures / Restrictions -

- Trentabank Road, Sutton from the junction with Clarke Lane to outside Higher Ridgeway Farm - 14-16/11/18.
- Tree of Light, Macclesfield - 06/12/18.
- Eastgate, Macclesfield from the junction with York Street to outside number 37 - 19/01/19.
- Leek Old Road, Sutton from the junction with Parvey Lane to the junction with Radcliffe Road - 03-07/12/18.
- Jacksons Edge Road, Disley from outside number 18 to the junction with Old Buxton Road - 08/01/19.
- Wellington Road, Bollington - 24/12/18.
- Slade Lane, Over Alderley from the junction with Hocker Lane to outside White Barn Farm - 27/02/19 - 01/03/19.
- High Street, Bollington from the junction with Palmerston Street to the junction with Oldham Street - 09/12/18.
- Davenport Lane, Marton from the junction with Congleton Road to outside Higher Gorsley Green Farm - 09/02/19.
- Penny Lane, Macclesfield from its junction with Bull Hill Lane to its junction with Hawkins Lane - 21-25/01/19.
- Mill Lane, Prestbury from the entrance to Parkwood House for approximately 15m eastwards - 14-16/01/19.
- Fanshawe Lane, Gawsworth outside Apostle Cottage - 07-11/01/19.
- Standing Stone Road, Sutton from the junction with Ridgeway Road to the junction with Forest Side - 21-24/01/19.
- B5090 Palmerston Street, Bollington - 16-24/02/19.
- Higher Lane, Lyme Handley - 18-28/02/19.
- Church Lane, Sutton from the junction with Judy Lane to the junction with Church View Terrace - 25/02/19.
- Woodhouse Lane, Gawsworth - 07-15/01/19.
- Penny Lane, Sutton for its full extent - 08/01/19.
- B5090 Henshall Road, Bollington from junction with Grimshaw Lane to junction with South West Avenue - 13/01/19.
- Wellington Road, Bollington from the junction with Grimshaw Lane to the junction with Albert Road - 13/01/19.
- Grimshaw Lane, Bollington from the junction with Henshall Lane to the junction with Field Close - 13/01/19.
- Slater Street, Macclesfield from the junction with Baker Street to outside number 21 - 25-29/01/19.
- Mudhurst Lane & Higher Lane, Lyme Handley for its full extent - 18-21/01/19.
- Midgley Lane, Wildboarclough from junction with A54 Buxton Road to Staffordshire boundary - 22-25/01/19.
- Black Lane, Macclesfield for its full extent - 20/01/19.
- A537 Buxton New Road, Rainow from Eddisbury Hall to Brink Farm - 28-31/01/19.
- B5358 Lees Lane, Wilmslow from Woodford Road roundabout to Oak Nurseries - 26-27/03/19.

Other Correspondence

- Cheshire Police & Crime Commissioner - 03/01/19 - Stakeholder Bulletin; 08/01/19 - Stakeholder Bulletin - Cheshire Residents to be consulted on Police Funding.
- HMRC - 19/11/18 - Introduction to running Payroll; 23/11/18 - Digital Services and Products Consultation; 26/11/18 -

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Paying the national minimum wage to work placements and interns; 03/12/18 - Christmas Parties; 05/12/18 - Introduction to Health & Safety in the workplace; 10/12/18 - Statutory Sick Pay Explained; 12/12/18 - Employer Bulletin 75; 14/12/18 - Staff parties, maternity pay and sick pay; 17/12/18 - Guide to paying employees early for festive period; 19/12/18 - National Minimum Wage webinars.

- Manchester Airport - 20/11/18 - Changes to the arrivals car park for picking passengers up at Terminal One; 18/12/18 - Seasons Greetings.
- Community & Voluntary Services - 23/11/18 - e-Bulletin; 03/12/18 - GRIPP Digital Seminar - Resources; 17/12/18 - e-Bulletin; 03/01/19 - Training News; 07/01/19 - e-Bulletin; 15/01/19 - GRIPP Digital Seminar - Resources; 18/01/19 - e-Bulletin.
- Information Commissioner's Office - Newsletter - December 2018; January 2019.
- East Cheshire Hospice - Christmas Tree Collection Service.
- Alderley Edge Parish Council - Neighbourhood Plan update.
- Town & Parish Council Websites - Newsletter.
- Civic Voice - Building Better Commission Review.
- United Utilities - Heard of our Priority Services Register?
- NatWest Bank plc. - A reminder of how we charge unarranged overdraft fees.
- Came & Company - A new future for the Stackhouse Poland Group.
- Cheshire and Warrington Local Enterprise Partnership - Local Industrial Strategy Events.
- Town & Parish Council Websites - Newsletter.
- Bluedot Festival - First 2019 headliner revealed.
- Bluedot Festival - 2019 tickets on sale now.
- Borough Councillor L. Smetham - Spatial Planning Update.
- Cheshire West and Chester Borough Council - Local Plan (Part Two) Land Allocations and Detailed Policies Main Modifications consultation. (Closes: 03/02/19)
- Bluedot Festival - Energy Revolution donations for Bluedot tickets booked in December 2018.
- David Rutley MP - Christmas e-Card.
- Came & Company - Seasons Greetings.
- Member of public - Planning query regarding local property.

APPENDIX C

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
18/3395M (25/07/18)	Four Oaks, Farm Lane, Lower Withington. SK11 9DU	Change of use to include use of the site for the holding of auctions (retrospective).	
18/5000M (05/10/18)	Land at Bomish Lane, Goostrey.	Construction of a glamping site.	
18/5413M (30/10/18)	Briarfield, Long Shoot Road, Lower Withington. SK11 9DX	Prior approval of single storey rear extension extending 8m beyond the rear wall, maximum height of 4.28m and eaves height of 2.4m.	05/12/18 - Refused.
18/5741M (22/11/18)	Sunnybrook Barn South, Catchpenny Lane, Lower Withington. SK11 9DG	Proposed single storey side extension and installation of additional window at first floor level.	
18/5744M (22/11/18)	8 Catchpenny Lane, Lower Withington. SK11 9DQ	Replacement garden room at rear, loft conversion, part garage conversion to utility, open front porch.	11/01/19 - Approved with Conditions.
18/5829M (23/11/18)	Smiths Green Farm, D R K Agriculture, Catchpenny Lane, Lower Withington. SK11 9DG	Outline planning permission for an agricultural workers dwelling.	
18/6022M (07/12/18)	1 Piggotts Hall, Congleton Lane, Lower Withington. SK11 9LD	Construction of new swimming pond within existing curtilage of house.	17/01/19 - Withdrawn.
18/6188M (13/12/18)	The Croft, Chapel Lane, Lower Withington. SK11 9DE	Construction of 2 out-buildings, one a garage and granny annexe, and the other a home office/gym space, to replace existing outbuildings.	

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Application Reference	Location	Proposed Development	Cheshire East Council Decision
18/6195M (20/12/18)	Land on Salters Lane, Lower Withington	Removal of condition 5 on approval 18/1830M for replacement stable.	

NEW PLANNING APPLICATIONS

(Any Planning Applications received prior to the date of the meeting will be included for consideration)

Application Reference	Location	Proposed Development	Comments Deadline
19/0113M (15/01/19)	Little Gleads Moss Farm, Gleads Moss Lane, Lower Withington. SK11 9EG	Conversion of existing barn to holiday lets.	13/02/19
19/0231M (18/01/19)	Briarfield, Long Shoot Road, Lower Withington. SK11 9DX	Single storey rear extension.	13/02/19

APPENDIX D

OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings.	2524740	26/11/18 - This has been identified for repair, unfortunately due to a small amount allocated to fencing/ walling within the business plan, this years budget has been taken up with higher priority/risk locations.
31/01/18	Catchpenny Lane near to driveway to Smiths Green Farm.	Flooding.	3314497	26/11/18 - There is no positive drainage at this location, the flooding is due to the high water table of the adjacent land. It is on a future schemes list for a level 2 drainage scheme, It has not been picked up on the programme yet but is being assessed amongst similar sites for prioritisation and inclusion on the level 2 programme.
13/02/18	Holmes Chapel Road near junction with Longshoot Road.	Flooding.	3317196	30/07/18 - Added to ad-hoc jetting list. Will require 3 way temporary signals so cannot be done with routine emptying.
19/02/18	Opposite Highway Garage and outside The Beeches, Holmes Chapel Road.	Blocked gullies.	3318499	26/11/18 - This has been added to the flood list for jetting, we are just awaiting quotation and programming.
26/11/18	Holmes Chapel Road at junction with Bomish Lane.	One chevron knocked down and one chevron turned around.	3343241	
26/11/18	Trap Street outside Welltrough Hall Farm.	Several depressions in highway.	3343243	
15/01/19	Salters Lane opposite Oakfield.	Pothole	3348859	

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APPENDIX E

PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
07/05/2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13/02/2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision - chevron sign knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision - damage to highway signage
March 2016	Salters Lane (B5392) on sharp bend near Mill House Farm	Vehicle in the hedge
May 2016	Village Green, opposite Chapel	Vehicle left highway into Village Green trees
July 2016	Holmes Chapel Road	Vehicle collision (minor injuries)
September 2016	Holmes Chapel Road	One vehicle collision (no injuries)
October 2016	Salters Lane	Vehicle left road due to mud on road
November 2016	Salters Lane	Vehicle left road into a field
December 2016	Salters Lane	Vehicle left highway onto Village Green
January 2017	Holmes Chapel Road (towards Chelford)	Vehicle collision with animals (Vehicle smashed)
May 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle left road into hedge
September 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle collision with stationery vehicle
07/01/2017	Salters Lane	One vehicle collision with fence
January 2018	Holmes Chapel Road (near Bomish Lane)	Collision resulting in chevron sign being knocked down
February 2018	Holmes Chapel Road (near Highway Garage)	Vehicle skidded due to flooding and ice on road.
26/05/18	Bomish Lane	Collision involving cyclist and vehicle.
June 2018	Farm Lane	Collision requiring Air Ambulance attendance.
05/07/18	Salters Lane	Fatal collision between motorcycle and car.