

LOWER WITHINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 26TH NOVEMBER, 2018 at 7:30p.m.

at LOWER WITHINGTON PARISH HALL.

PRESENT - Councillors: A. Brocklehurst (Chairman), P. Duffy, T. Barlow, J. Blackburn, R. Robinson.
Members of the Public (0).
Cheshire East Borough Councillor L. Smetham.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor H. Lewis - Work commitment.

103/18 RESOLVED a) That the apologies for absence, as listed above, be received and approved.

(All in favour)

2. **DECLARATIONS OF INTEREST** - Councillor J. Blackburn - Item 8(i) [18/5741M] - Neighbour of site.
Councillor R. Robinson - Item 9(i) - Personal Interest.

3. **MINUTES** -

i) The Minutes of the Parish Council Meeting held 29th October, 2018 had been previously circulated to all Members.

104/18 RESOLVED a) That the Minutes of the Parish Council Meeting held 29th October, 2018 be confirmed as a correct record and signed by the Chairman.

(All in favour)

4. **PUBLIC FORUM FOR QUESTIONS** -

No questions had been received from or were presented by members of the public.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

i) **Gawsworth & Chelford Wards Policing Team** - No Members of the Policing Team were present at the meeting, however, a written report had been provided which identified the following incident: suspicious person/vehicle on Salters Lane (all in order).

7:40p.m. - Councillor T. Barlow joined the meeting.

ii) **Cheshire East Ward Member Cllr. L. Smetham** - Borough Councillor L. Smetham reported that work continues to convert street lighting fittings within the Borough to LED lights. The Highways Contract has been renewed for a period of fifteen years. The A54 at Bosley crossroads has now re-opened. The Cheshire East Council Pre-Budget Consultation is ongoing. A strategy is being developed for the regeneration of Macclesfield Town Centre. A planning application for affordable homes at Dark Lane, Gawsworth has been scheduled to be considered by the Cheshire East Council Northern Planning Committee. A consultation is ongoing relating to proposed revisions to waste collections. Internet availability has increased following the development of a service from The Cloud.

iii) **ChALC Annual Meeting - 25/10/18** - The Clerk reported that she had attended the meeting at which appointments to the ChALC Executive Board were considered and approved. The meeting approved to hold affiliation fees at present rates for the 2019/20 financial year due to increased surplus funds. Delegates debated and rejected a motion, "to request that Annual Parish Meetings no longer be legally required", on the basis that these meetings were not meetings of the Parish Council, therefore, it was not within the remit of Parish Councils to call for such an amendment. Delegates debated and voted to support motions relating to lobbying Cheshire West and Chester Council in respect of a number of issues affecting Parishes in the Borough.

6. **FINANCE** -

i) **Financial Statement 2018/19 as at 26th November, 2018.** (Appendix A)

Members considered the financial statement 2018/19 which was unanimously accepted.

ii) **To authorise the following payment** - the Chairman outlined the basis of the following payment:

a) Cheque No. 000420 E. M. Maddock £244.29 Salary November, 2018.

iii) **Receipts** - the Clerk reported that the following receipts had been received since the last meeting: None.

105/18 RESOLVED a) That the Statement of Account, as at 26th November, 2018 be received and the Chairman's observations duly noted.

b) That the schedule of 1 payment be approved and duly authorised.

c) That the report on receipts since the last meeting be received and duly noted.

(All in favour)

iv) **Internal Auditor 2018/19** - The Clerk reported that it was necessary to appoint an Internal Auditor for the 2018/19 financial year. Members considered the service provided during the 2017/18 audit and considered that it was satisfactory.

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106/18 RESOLVED a) That Mr. A. Ryder be appointed as Internal Auditor for the 2018/19 financial year. (All in favour)

v) **Budget 2019/20 -**

a) **Revised Budget 2018/19** - Members considered the content of the revised budget 2018/19.

b) **Budget 2019/20** - Members considered the content of the draft budget 2019/20.

c) **Precept 2019/20** - Members considered the Precept requirement for 2019/20.

107/18 RESOLVED a) That the revised 2018/19 budget be accepted as presented.
b) That the draft 2019/20 budget be accepted, as presented. (Appendix B)
c) That a precept of £10,750 be submitted to Cheshire East Council in respect of the 2019/20 financial year.

Proposed Councillor R. Robinson

Seconded: Councillor P. Duffy

All in favour

7. CORRESPONDENCE -

i) To consider the specific correspondence received by the Parish Council since the date of the last meeting and to determine such action as Members consider appropriate thereto:

a) **Cheshire East Council - Pre-Budget Consultation 2019-2022.**

DECISION a) That the above consultation be received and duly noted.

b) **Cheshire East Council - Member Code of Conduct and Standards Complaints Process Update.**

The Clerk reported that Cheshire East Council will be adopting a new Code of Conduct and Standards Complaints Process in January, 2019. It has been requested that, in order to allow time for Cheshire East Council to assess the suitability of the new policies, Town and Parish Councils continue to use the existing Code of Conduct documents until May, 2019.

108/18 RESOLVED a) That Lower Withington Parish Council continue to use the existing Code of Conduct documents until May 2019. (All in favour)

c) **Cheshire East Council - Publication of application forms for New Homes Bonus Community Fund. (Closing date for applications 31/12/18)**

The Clerk reported that the scheme was now open to applications. Applications must be for a minimum of £10,000 and meet the funding priorities determined by Cheshire East Council for the Macclesfield area.

DECISION a) That the above information be received and duly noted.

d) **Cheshire Fire Authority - Draft Integrated Risk Management Plan 2019/20 Consultation.**

DECISION a) That the above consultation be received and duly noted.

e) **Cheshire East Council - Invitation to presentation on Macclesfield Town Centre Strategic Regeneration Framework - 12th December, 2018.**

DECISION a) That any Members interested in attending the above meeting advise the Clerk as soon as possible.

ii) To note other correspondence received since the date of the last meeting. (Appendix C)

109/18 RESOLVED a) That other items of correspondence be received and noted. (All in favour)

8. PLANNING APPLICATIONS -

i) **To receive the latest planning schedule and discuss new applications. (Appendix D)**

Members noted the planning decision that had been issued by Cheshire East Council in respect of proposed development in the Parish since the last meeting.

18/5413M - Members noted that the Parish Council had not been consulted for the 'prior approval' type application.

18/5741M - No objections were raised in respect of this application.

18/5744M - No objections were raised in respect of this application.

18/5829M - No objections were raised in respect of this application.

ii) **Dingle Bank Quarry Site & Lapwing Hall Lake footpath** - There was nothing to report.

9. COMMUNITY -

i) **The Black Swan, Trap Street** - The Clerk reported that the owners of the site have lodged a request for a further appeal against the decision to register the Black Swan as an Asset of Community Value.

ii) **Village Green Access** - The Clerk reported that a response was awaited from Cheshire East Council in respect of the concerns raised about the funding and future responsibility of the proposed pathway. Councillor A. Brocklehurst reported that the drains were blocked again on the Village Green and that a reminder should be issued regarding the removal of the willow tree which causes the issues.

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110/18 RESOLVED a) That the Clerk request information relating to the removal of the willow tree at the Village Green. (All in favour)

iii) **Jodrell Bank - World Heritage Site nomination** - There was nothing to report.

iv) **Parish Council Notice Boards** - Councillor A. Brocklehurst reported that the Parish Hall had not yet had a meeting at which the proposed notice board could be discussed.

v) **Best Kept Village Competition - Results** - Councillor A. Brocklehurst reported that he had attended the event at which Lower Withington Parish had been awarded fifth place in the 401-600 population class. It was suggested that consideration should be given to possible activities which may be undertaken to address issues raised in the feedback report.

vi) **Lower Withington Parish Hall - Christmas Tree** - Councillor J. Blackburn reported that arrangements were being made for the Lower Withington Parish Hall Christmas Tree display. It was requested that the Parish Council fund the cost of the Christmas lights in the sum of £77.97.

111/18 RESOLVED a) That the Parish Council donate Christmas lights to Lower Withington Parish Hall for the Christmas tree display. (All in favour)

10. HIGHWAY MAINTENANCE & ENHANCEMENTS -

i) **Highway Defects** - Members noted the updates relating to outstanding highway reports. (Appendix E) It was reported that the repaired trench outside 6 South View was a huge improvement.

ii) **Highway Incidents within Parish** - The highway incidents log was noted. (Appendix F) It was reported that there had been an incident on Holmes Chapel Road at the junction with Bomish Lane in recent weeks as the chevron signs had been knocked down again. Councillor R. Robinson reported that she was aware of illuminated chevrons and asked Borough Councillor L. Smetham whether these can be considered for this location.

112/18 RESOLVED a) That Councillor R. Robinson provide information to Borough Councillor L. Smetham for an illuminated chevron request to be submitted to the Local Area Highways Sub-Group. (All in favour)

11. **CO-OPTION OF PARISH COUNCILLOR** - There was nothing to report.

12. INFORMATION HANDLING POLICIES -

i) **Personal Data Audit Questionnaires** - This item was deferred to the next meeting.

ii) **Parish Councillor email Accounts** - The Clerk reported that the Councillor email accounts should be available by the end of the week.

13. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

i) Speed Review - Salters Lane.

ii) Newsletter.

14. **DATE OF NEXT MEETING** - Monday 28th January, 2019 at 7:30p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

113/18 RESOLVED a) That a resolution to exclude the Public and Press from the remainder of the Meeting was not necessary as no items were to be considered at Item 15. (All in favour)

15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

None.

The Meeting was declared closed by the Chairman at 9:02 p.m.

Signed:

Approval Date - 28th January, 2019

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APPENDIX A

Financial Statement - 2018/19					
as at 26 November 2018					
Actual 2017/18 £.	Details	2018/19 Budget £.	Actual to Oct. 18 £.	Agenda Nov. 18 £.	Budget Balance £.
Receipts					
6,270.00	Precept	10,600.00	10,600.00		0.00
0.00	Balances	0.00	0.00		0.00
0.89	Investment Interest	0.00	0.87		0.00
0.00	Sale of Assets	0.00	0.00		0.00
449.99	Grants, Donations & Refunds	9,000.00	0.00		9,000.00
52.28	V.A.T. Refund		166.29		31.86
6,773.16	Total Receipts	19,600.00	10,767.16	0.00	9,031.86
Payments					
2,874.00	Salary (Clerk)	2,915.00	1,710.05	244.29	960.66
0.00	National Insurance (Employer)	0.00	0.00		0.00
200.00	Allowances (Clerk)	200.00	0.00		200.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
78.24	Administration	215.00	0.00		215.00
0.00	Audit Fees (internal & external)	100.00	0.00		100.00
296.94	Insurance	350.00	296.94		53.06
45.00	Donations - Sect. 137	300.00	0.00		300.00
71.00	Website	70.00	5.00		65.00
217.75	Subscriptions/Affiliation Fees	285.00	187.40		97.60
170.00	Room Hire	260.00	180.00		80.00
0.00	Training	160.00	0.00		160.00
0.00	Professional Services	750.00	0.00		750.00
332.50	Assets - Purchase	1,250.00	154.28		1,095.72
313.95	Assets - Maintenance	750.00	0.00		750.00
0.00	Village Green Pathway Project	2,000.00	0.00		2,000.00
0.00	Neighbourhood Plan	9,500.00	0.00		9,500.00
790.80	Contingency	495.00	0.00		495.00
166.29	V.A.T.		31.86		
5,556.47	Total Payments	19,600.00	2,565.53	244.29	16,822.04

Cash/Bank Reconciliation	01/04/18	29/10/18	26/11/18	31/03/19
Balance B/Fwd.	9,153.95	9,153.95	17,355.58	17,111.29
Add Total Receipts	0.00	10,767.16	0.00	9,031.86
Less Total Payments	0.00	-2,565.53	-244.29	-16,822.04
Balance C/Fwd.	9,153.95	17,355.58	17,111.29	9,321.11
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/18	29/10/18	26/11/18	31/03/19
General Funds	8,153.95	16,355.58	16,111.29	8,321.11
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	9,153.95	17,355.58	17,111.29	9,321.11

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CASH/BANK RECONCILIATION AS AT - 26 November, 2018

CASH

Balance Brought Forward 01/04/18	
Current Account	5,739.44
Business Reserve Account	3,414.51
Plus Receipts	10,767.16
	19,921.11
Less Payments	2,809.82
Balance Carried Forward 26/11/18	17,111.29

BANK (Natwest)

Business Reserve Account -	3,415.38	05/10/18
Add income/transfer received since above Statement	0.00	
Less unpresented cheques	0.00	3,415.38 26/11/18
Current Account -	14,184.49	05/10/18
Add income received since above Statement	0.00	
Less unpresented cheques/ Transfer	0.00	
Approved	-244.29	
For Approval	-244.29	
	-488.58	13,695.91 26/11/18
Total Bank Balances 26/11/18	17,111.29	

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APPENDIX B

LOWER WITHINGTON PARISH COUNCIL DRAFT BUDGET ANALYSIS 2018/19 and 2019/20

	Projected 18/19 & Budget 2019/20	Variances 18/19	Balance as at 26/11/18
Clerk's Salary			
2018/19	£2,931.50 p.a. = £244.29 p.m. based upon 5 hrs. per week 4 months (Dec 18 - Mar 19) x £244.29		
	978	-17	
	978	-17	961
2019/20	£2,931.50 p.a. = £244.29 p.m. based upon 5 hrs. per week Annual Review - Contract Clause 9.2 Contingency for NJC Salary Award.		
	2,932		
	96		
	152		
	3,180		
National Insurance (Employer)			
2018/19	4 months (Dec 18 - Mar 19) (on basic salary)		
	0	0	
	0	0	0
2019/20	Based on basic salary		
	0		
	0		
Allowances (Clerk)			
2018/19	Accommodation Allowance		
	200	0	
	200	0	200
2019/20	Accommodation Allowance		
	225		
	225		
Chairman/Member Allowances			
2018/19	Member Allowances - Dec 18 - Mar 19		
	0	0	
	0	0	0
2019/20	Member Allowances		
	0		
	0		
Administration			
2018/19	Stationary & General Office Supplies	60	0
	Postages	30	0
	Computer Consumables	50	0
	Mileage	75	0
		215	0
			215
2019/20	Stationary & General Office Supplies	65	
	Postages	35	
	Computer Consumables	60	
	Mileage	80	
		240	
Audit Fees			
2018/19	External Audit Fees 2017/18	0	0
	Internal Audit Fees 2017/18	0	100
		0	100
			100
2019/20	External Audit Fees 2018/19	0	
	Internal Audit Fees 2018/19	100	
		100	
Insurance			
2018/19	Renewal 28/06/18 (Paid 29/05/18)	0	53
		0	53
			53
2019/20	Premium due 28/06/19	380	
		380	

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LOWER WITHINGTON PARISH COUNCIL DRAFT BUDGET ANALYSIS 2018/19 and 2019/20

		Projected 18/19 & Budget 2019/20	Variances 18/19	Balance as at 26/11/18
Section 137 Donations				
2018/19	Community Pride Competition 2019 Contingency	50	0	
		250	0	
		300	0	300
2019/20				
	Community Pride Competition 2020	50		
	Lower Withington Pensioners' Lunch	200		
	Contingency	250		
		500		
Website				
2018/19	Web domain (due March 2019)	15	0	
	Web forwarding (due January 2019)	5	-5	
	Hosting Fee (to March 2019)	40	0	
	Councillor Email Accounts	35	-35	
	Contingency	10	0	
		105	-40	65
2019/20				
	Web domain (due March 2020)	15		
	Web forwarding (due January 2020)	5		
	Hosting Fee (to March 2020)	40		
	Councillor Email Accounts	35		
	Contingency	10		
		105		
Subscriptions/Affiliation/Registration Fees				
2018/19	ChALC	0	2	
	Cheshire Community Action	0	0	
	CPRE	36	4	
	Data Protection Registration	35	20	
		71	26	97
2019/20				
	ChALC	170		
	Cheshire Community Action	20		
	CPRE	40		
	Data Protection Registration	55		
		285		
Room Hire				
2018/19	Ordinary Parish Council Meetings (10) [2018]	0	20	
	Contingency	60	0	
		60	20	80
2019/20				
	Ordinary Parish Council Meetings (10) [2019]	200		
	Contingency	60		
		260		
Training				
2018/19	Training Provision - Members & Clerk	160	0	
		160	0	160
2019/20				
	Training Provision - Members & Clerk (Based on 5 attendances to ChALC Training sessions)	175		
		175		
Professional Services				
2018/19	Provision	750	0	
		750	0	750
2019/20				
	Provision	750		
		750		

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LOWER WITHINGTON PARISH COUNCIL DRAFT BUDGET ANALYSIS 2018/19 and 2019/20

		Projected 18/19 & Budget 2019/20	Variations 18/19	Balance as at 26/11/18
Asset - Maintenance				
2018/19	Maintenance of Parish Council Assets	300	0	
	Relocation of notice board	150	0	
	Maintenance / Services - SIDs	250	0	
	Maintenance / Ongoing costs - Defibrillator	50	0	
		750	0	750
2019/20	Maintenance of Parish Council Assets	450		
	Maintenance / Services - SIDs	250		
	Maintenance / Ongoing costs - Defibrillator	50		
		750		
Asset - Purchase				
2018/19	Scanning Equipment	118	-118	
	Parish Boundary Signs (2)	0	-154	
	Notice Board	750	0	
	Contingency	500	0	
		1,368	-272	1,096
2019/20	Provision	800		
		800		
Village Green Pathway Project				
2018/19	Village Green Pathway Contribution	2,000	0	
		2,000	0	2,000
2019/20	Village Green Pathway Contribution	2,000		
		2,000		
Neighbourhood Plan				
2018/19	Activities covered by 'Locality' grant	0	9,000	
	Other activities	0	500	
		0	9,500	9,500
2019/20	Activities covered by 'Locality' grant	9,000		
	Other activities	500		
		9,500		
Other				
2018/19	Contingency provision	495		
		495	0	495
2019/20	Contingency provision	500		
		500		
	2018/19 Sub Totals	7,452	9,370	16,822
	2018/19 Income - Grants:			
	Transparency Code Compliance Grant		118	
	Neighbourhood Planning Grant (not received)		-9,000	
	2018/19 Expenditure Projection and Variance Totals	7,452	488	
	2019/20 Draft Budget Expenditure Total	19,750		
	Less Neighbourhood Plan 'Locality Grant'	-9,000		
	Gross Precept Requirement 2019/20	10,750		

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LOWER WITHINGTON PARISH COUNCIL DRAFT BUDGET ANALYSIS 2018/19 and 2019/20

Analysis of funds

01/04/18	Balance brought forward	9,153.95	
	Less payments (actual)	-2,809.82	
	Plus receipts (actual)	10,767.16	
	Less payments (projected)	-16,822.04	
	Plus receipts (projected) (VAT)	31.86	
			321.11
	Less Proposed Earmarked Reserves:		
	Transparency Fund	-118.00	
	Village Green Pathway Project	-2,000.00	
	Democratic Services Fund	-1,000.00	
			-3,118.00
	Less Projected Grants not received		9,000.00
31/03/19	General funds carried forward		<u>6,203.11</u>

Tax Base 2019/20 (Band D) and Precept impact on Property Bands

2018/19				2019/20			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		23.14	A	6/9		23.26
B	7/9		26.99	B	7/9		27.14
C	8/9		30.85	C	8/9		31.01
D	9/9	305.45	34.70	D	9/9	308.13	34.89
E	11/9		42.41	E	11/9		42.64
F	13/9		50.13	F	13/9		50.39
G	15/9		57.84	G	15/9		58.15
H	18/9		69.41	H	18/9		69.78
	Precept	£10,600			Precept	£10,750	

APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 25 October 2018; 1, 9, 15 November 2018.
- Invitation for Chairman to attend afternoon tea with Cheshire East Council Mayor.

Cheshire East Council

- Traffic Management LAP Reports - 18, 25 October 2018; 1, 8, 15 November 2018.
- Cheshire East Council Pre-Budget Consultation 2019-22 - Press Release.
- Mayor's Charity Ball - 24/11/18.
- New Homes Bonus - Update on Funding Scheme.
- New Homes Bonus Community Fund now open for applications.
- Notification of provisional tax base and precept arrangements 2019/20.
- Crewe Hub Station Area Action Plan: Issues Consultation. (Closes 05/12/18)

Cheshire East Council - Temporary Road Closures / Restrictions -

- Waterhouse Avenue, Bollington for the full extent - 05/11/18.
- Moss Lane, Bollington from the junction to Moss Brow to outside number 8 Moss Lane - 19-23/11/18.

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- Manley Road, Macclesfield for its full extent - 24-26/10/18.
 - Flash Lane, Bollington for its full extent - 29/10/18 - 02/11/18.
 - Shrigley Road, Bollington from the junction to Simpson Lane to outside Oak Tree Cottage - 19-21/11/18.
 - Peover Lane, Snelson for its full extent - 06-12/11/18.
 - Rainow Road, Bollington from its junction of Rainow Road for approximately 180m - 30-31/10/18.
 - Lower Lea, Disley for the full extent - 18/11/18.
 - B5181 Churchill Way, Macclesfield from the junction with Churchill Way roundabout to the junction with King Edward Street - 05-06/11/18.
 - Pritchards Lane, Bosley for its full extent - 14/11/18.
 - Waters Green, Macclesfield from approximately 50m either side of the rail bridge - 03-08/11/18.
 - Woodhouse Lane, Gawsorth - 07-15/01/19.
 - Chiltern Avenue, Macclesfield - 28/01/19 - 11/02/19.
 - Moss Brow, Bollington from the junction with Bollington Road to outside number 2 Moss Brow - 17/11/18.
 - Buxton Road, Bosley from the junction with Brooks Lane to the entrance of Dawsons - 10-12/11/18.
 - Buxton Road, Wincle from the entrance to Dawsons to the junction with Hollin Lane - 12-13/11/18.
 - Buxton Road, Wincle from the junction of Hollin Lane to outside the Rose and Crown Public House - 14-16/11/18.
 - Bakestonedale Road, Pott Shrigley from junction with Shrigley Road to junction with Moorside Lane - 12-23/11/18.
 - Fanshawe Lane, Macclesfield - 30/11/18 - 05/12/18.
 - Butley Lanes, Macclesfield from the junction with Bonis Hall Lane to outside Higher Yewards Farm - 11-12/02/19.
 - Redruth Avenue, Macclesfield from junction with West House Court to the entrance of the cul-de-sac on Redruth Avenue - 21/12/18.
 - Calrofold Lane, Macclesfield from outside Fold House to outside Chante Cliff Farm - 07/01/19.
- **Other Correspondence**
- Cheshire Neighbourhood Watch Association AGM - 7th November 2018.
 - HMRC - 22/10/18 - Expenses and Benefits; 25/10/18 - Getting Payroll right; 29/10/18 - Introduction to Expenses and benefits; 31/10/18 - Statutory Payments Explained; 01/11/18 - Introduction to Health & Safety in the workplace; 06/11/18 - Expenses and benefits, payroll and reports; 08/11/18 - Staff entertainment; 13/11/18 - Employer Filing Obligations; 15/11/18 - Introduction to Health & Safety in the workplace.
 - Manchester Airport - Community Newsletter.
 - Community & Voluntary Services - 26/10/18 - e-Bulletin; 05/11/18 - GRIPP Digital Spotlight Seminar Series; 09/11/18 - e-Bulletin; 13/11/18 - GRIPP Digital Spotlight Seminar Series.
 - Information Commissioner's Office - Newsletter - November 2018.
 - Minshull Vernon & District Parish Council - Vacancy for a Clerk.
 - Chelford Parish Council - Neighbourhood Plan Regulation 14 Consultation. (Closes 11/12/18)
 - Came & Company - Council Matters Newsletter.
 - NatWest Bank plc - Tips to boost your business.
 - Zurich Insurance - Notification of data breach.
 - Borough Councillor L. Smetham - Mayor's Christmas Charity Ball.
 - Goostrey Parish Council - Village Hall Supervisor job vacancy.
 - Borough Councillor L. Smetham - A54 Update.
 - Borough Councillor L. Smetham - Congleton Link Road Update.
 - Borough Councillor L. Smetham - Proposed Highway Work Update.
 - Bluedot Festival - The Colony boutique camping.
 - Bluedot Festival - The Colony boutique camping on sale now.

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APPENDIX D

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
18/3395M (25/07/18)	Four Oaks, Farm Lane, Lower Withington. SK11 9DU	Change of use to include use of the site for the holding of auctions (retrospective).	
18/4414M (03/09/18)	Strawberry Wood Caravan Park, Farm Lane, Lower Withington. SK11 9DU	Installation of a permanent static van on the touring van site to provide manager accommodation. The static van will occupy an existing stand reducing the capacity for touring vans from 25 to 24.	30/10/18 - Refused.
18/5000M (05/10/18)	Land at Bomish Lane, Goostrey.	Construction of a glamping site.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
18/5413M (30/10/18)	Briarfield, Long Shoot Road, Lower Withington. SK11 9DX	Prior approval of single storey rear extension extending 8m beyond the rear wall, maximum height of 4.28m and eaves height of 2.4m.	[PC not listed consultee]
18/5741M (22/11/18)	Sunnybrook Barn South, Catchpenny Lane, Lower Withington. SK11 9DG	Proposed single storey side extension and installation of additional window at first floor level.	19/12/18
18/5744M (22/11/18)	8 Catchpenny Lane, Lower Withington. SK11 9DQ	Replacement garden room at rear, loft conversion, part garage conversion to utility, open front porch.	19/12/18
18/5829M (23/11/18)	Smiths Green Farm, D R K Agriculture, Catchpenny Lane, Lower Withington. SK11 9DG	Outline planning permission for an agricultural workers dwelling.	19/12/18

APPENDIX E

OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings.	2524740	26/11/18 - This has been identified for repair, unfortunately due to a small amount allocated to fencing/ walling within the business plan, this years budget has been taken up with higher priority/risk locations.
31/01/18	Catchpenny Lane near to driveway to Smiths Green Farm.	Flooding.	3314497	26/11/18 - There is no positive drainage at this location, the flooding is due to the high water table of the adjacent land. It is on a future schemes list for a level 2 drainage scheme, It has not been picked up on the programme yet but is being assessed amongst similar sites for prioritisation and inclusion on the level 2 programme.
31/01/18	Chapel Lane near April Cottage.	Flooding.	3314505	26/11/18 - The gullies are clear but they tend to cap over at this location with leaves etc. Any repeat issues and I would be more that happy to go out and inspect.
13/02/18	Holmes Chapel Road near junction with Longshoot Road.	Flooding.	3317196	30/07/18 - Added to ad-hoc jetting list. Will require 3 way temporary signals so cannot be done with routine emptying.
19/02/18	Opposite Highway Garage and outside The Beeches, Holmes Chapel Road.	Blocked gullies.	3318499	26/11/18 - This has been added to the flood list for jetting, we are just awaiting quotation and programming.
30/04/18	Glads Moss.	Missing sign.	?	AB

LOWER WITHINGTON PARISH COUNCIL

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
30/04/18	Trap Street.	Fly tipping.	?	AB
26/11/18	Holmes Chapel Road at junction with Bomish Lane.	One chevron knocked down and one chevron turned around.	3343241	
26/11/18	Trap Street outside Welltrough Hall Farm.	Several depressions in highway.	3343243	

APPENDIX F

PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
07/05/2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13/02/2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision - chevron sign knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision - damage to highway signage
March 2016	Salters Lane (B5392) on sharp bend near Mill House Farm	Vehicle in the hedge
May 2016	Village Green, opposite Chapel	Vehicle left highway into Village Green trees
July 2016	Holmes Chapel Road	Vehicle collision (minor injuries)
September 2016	Holmes Chapel Road	One vehicle collision (no injuries)
October 2016	Salters Lane	Vehicle left road due to mud on road
November 2016	Salters Lane	Vehicle left road into a field
December 2016	Salters Lane	Vehicle left highway onto Village Green
January 2017	Holmes Chapel Road (towards Chelford)	Vehicle collision with animals (Vehicle smashed)
May 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle left road into hedge
September 2017	Holmes Chapel Road (near Daisy Bank Farm)	Vehicle collision with stationery vehicle
07/01/2017	Salters Lane	One vehicle collision with fence
January 2018	Holmes Chapel Road (near Bomish Lane)	Collision resulting in chevron sign being knocked down
February 2018	Holmes Chapel Road (near Highway Garage)	Vehicle skidded due to flooding and ice on road.
26/05/18	Bomish Lane	Collision involving cyclist and vehicle.
June 2018	Farm Lane	Collision requiring Air Ambulance attendance.
05/07/18	Salters Lane	Fatal collision between motorcycle and car.