

# LOWER WITHINGTON PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Monday 27<sup>th</sup> September, 2021

**Time:** 7:30p.m.

**Venue:** Lower Withington Parish Hall

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 21<sup>st</sup> September, 2021

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**In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason, have been contacted by Test and Trace and asked to self isolate or if you have been in contact with anyone who has Covid or Covid symptoms.**

**All attendees will be expected to respect social distancing preferences of other attendees.**

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## AGENDA

To Members of Lower Withington Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
- 4. Reports from External Organisations**
  - (a) Gawsworth & Chelford Wards Policing Team - To receive a report on matters of interest / concern within the Parish.
  - (b) Cheshire East Ward Member Cllr. L. Smetham - Report on items of interest to the Parish Council.
  - (c) Cheshire East Council - New Code of Conduct Briefing Session (23/09/21).
- 5. Minutes**
  - (a) To approve the Minutes of the Parish Council meeting held on 28<sup>th</sup> June, 2021 as a correct record.
  - (b) To record that the meeting scheduled for 26<sup>th</sup> July, 2021 was cancelled due to being inquorate.
- 6. Finance**
  - (a) To receive and consider the Financial Statement 2021/22 as at 27<sup>th</sup> September, 2021. (Appendix A)
  - (b) To note receipts as listed at Appendix B.
  - (c) To authorise payments listed at Appendix C.

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## 7. Planning Applications

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix D)
- (b) To consider the following planning applications -
  - i. 21/4329M - Highfields, Holmes Chapel Road, Lower Withington. SK11 9DH  
New detached car garage.
  - ii. 21/3189M - Jodrell Bank Observatory, Bomish Lane, Lower Withington.  
Internal alterations to the Park Royal Building located on the south side of Jodrell Bank Observatory site.
  - iii. Any applications received following issue of Agenda may be included for discussion if required.

## 8. Highway Maintenance and Enhancements

- (a) To consider and approve the draft scope of work for inclusion within an application to the Cheshire East Highways Top Up Scheme.
- (b) Update on recently reported highway matters;
  - i. Flooding in vicinity of Dicklow Cob Village Green.
  - ii. Surface water drainage issues at Catchpenny Lane.
  - iii. Potholes along Leach Lane.
  - iv. Potholes at junction of Salters Lane and Trap Street. [Holes filled]
  - v. Protruding gully ironwork on Salters Lane (opposite junction with Leach Lane).  
[The problem you have reported is not causing an immediate safety issue, therefore, we will now look at the best long- term approach for this location.]
- (c) To receive highway matters for attention from Members.
- (d) To receive an update on provision of double white lines on A535 near to junction with Catchpenny Lane.

## 9. Parish Projects

- (a) Red telephone kiosk
  - i. To receive an update relating to the proposal to install a red telephone kiosk within the Parish.
- (b) Community orchard
  - i. To receive an update relating to the request for permission to plant fruit trees at Dicklow Cob Village Green.
  - ii. Subject to 9(c)(i) above, to consider possible varieties of fruit trees for planting at the site.
- (c) Community Resilience
  - i. To receive an update on developing a local contact list for key organisations and groups within the community.
- (d) Royal British Legion - Lamp post poppy campaign
  - i. To consider whether to participate in the lamp post poppy campaign.
  - ii. Subject to (i) above, to determine options relating to the delivery of a display.
- (e) Christmas displays
  - i. To confirm arrangements for the festive displays within the Parish.
- (f) To receive suggestions for possible options for future Parish Council projects and/or community initiatives for discussion at a future meeting.

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## 10. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:
- i. ChALC - Invitation to attend Annual Meeting on 20<sup>th</sup> October, 2021 (7:00p.m.) and to submit motions for debate.
  - ii. Manchester Airport - Update relating to Manchester Airport Future Airspace project.
  - iii. ChALC - Local Nature Recovery Strategies consultation.  
To consider the Local Nature Recovery Strategies consultation document and determine whether to make a response to the national consultation and/or the NALC call for views. (Note: NALC are focussing on the following questions in developing their response: Q5, Q6, Q9, Q10, Q11, Q12, Q14)  
[Link to consultation document: [https://consult.defra.gov.uk/land-use/local-nature-recovery-strategies/supporting\\_documents/Local%20Nature%20Recovery%20Strategies%20%20how%20to%20prepare%20and%20what%20to%20include%20%20consultation.pdf](https://consult.defra.gov.uk/land-use/local-nature-recovery-strategies/supporting_documents/Local%20Nature%20Recovery%20Strategies%20%20how%20to%20prepare%20and%20what%20to%20include%20%20consultation.pdf)] (NALC deadline: 15/10/21; National deadline: 02/11/21)
  - iv. Boundary Commission for England - To note that confirmation has been received that current boundary change proposals do not include the splitting of the Parish of Lower Withington between two parliamentary constituencies.

## 11. Community Governance Review

- (a) To receive a report from the community governance review virtual engagement event.  
[Link to recording of presentation: <https://www.youtube.com/watch?v=4SMKMWHMHbo>]
- (b) To consider the response to be made to the Community Governance Review consultation. (Closing date for representations: 28<sup>th</sup> November, 2021)

## 12. Community Matters

- (a) To receive a report from Members who attended the service to mark the centenary of the dedication of The Calvary War Memorial.
- (b) To consider matters relating to The Queen's Platinum Jubilee.

## 13. Matters for inclusion on next/future meeting agenda

- (a) Website accessibility

## 14. Date of next meeting - Monday 25<sup>th</sup> October, 2021 at 7:30p.m.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## 15. Matters for consideration including those transferred from above items

(as required)

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 21<sup>st</sup> September, 2021

For further information and copy agenda please contact:  
Tel: 01477 571444 Email: [clerk@lowerwithington.com](mailto:clerk@lowerwithington.com)

# LOWER WITHINGTON PARISH COUNCIL

## APPENDIX A

Financial Statement - 2021/22					
as at 27 <sup>th</sup> September 2021					
Actual 2020/21 £.	Details	2021/22 Budget £.	Actual to Jun. 21 £.	Agenda Sep. 21 £.	Budget Balance £.
<b>Receipts</b>					
11,470.00	Precept	10,375.00	5,187.50	5,187.50	0.00
0.00	Balances	1,000.00	0.00		0.00
6.30	Investment Interest	0.00	0.00	0.39	0.00
0.00	Sale of Assets	0.00	0.00		0.00
0.00	Grants, Donations & Refunds	9,000.00	0.00		9,000.00
576.85	V.A.T. Refund		0.00	1,061.87	31.74
<b>12,053.15</b>	<b>Total Receipts</b>	<b>20,375.00</b>	<b>5,187.50</b>	<b>6,249.76</b>	<b>9,031.74</b>
<b>Payments</b>					
3,512.64	Salary (Clerk)	3,350.00	878.36	878.16	1,593.48
0.00	National Insurance (Employer)	0.00	0.00		0.00
225.00	Allowances (Clerk)	275.00	0.00		275.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
45.65	Administration	280.00	0.00		280.00
144.00	Audit Fees (internal & external)	175.00	153.72		21.28
346.64	Insurance	400.00	204.19		195.81
152.00	Grants & Donations (inc. Sect. 137)	525.00	0.00		525.00
60.00	Website	155.00	5.00		150.00
220.60	Subscriptions/Affiliation Fees	330.00	165.60		164.40
38.00	Room Hire	325.00	0.00		325.00
0.00	Training	210.00	0.00	25.00	185.00
0.00	Professional Services	750.00	0.00		750.00
0.00	Assets - Purchase	2,000.00	0.00		2,000.00
0.00	Assets - Maintenance	1,100.00	298.00		802.00
5,145.34	Village Green Pathway Project	0.00	0.00		0.00
0.00	Neighbourhood Plan	9,500.00	0.00		9,500.00
0.00	Contingency	1,000.00	0.00		1,000.00
1,061.87	V.A.T.		31.74		
<b>10,951.74</b>	<b>Total Payments</b>	<b>20,375.00</b>	<b>1,736.61</b>	<b>903.16</b>	<b>17,766.97</b>

Cash/Bank Reconciliation	01/04/21	28/06/21	27/09/21	31/03/22
Balance B/Fwd.	27,245.18	27,245.18	30,696.07	36,042.67
Add Total Receipts	20,375.00	5,187.50	6,249.76	9,031.74
Less Total Payments	-20,375.00	-1,736.61	-903.16	-17,766.97
<b>Balance C/Fwd.</b>	<b>27,245.18</b>	<b>30,696.07</b>	<b>36,042.67</b>	<b>27,307.44</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/21</b>	<b>28/06/21</b>	<b>27/09/21</b>	<b>31/03/22</b>
General Funds	10,921.52	14,372.41	19,719.01	10,983.78
Earmarked Reserves	16,323.66	16,323.66	16,323.66	16,323.66
	<b>27,245.18</b>	<b>30,696.07</b>	<b>36,042.67</b>	<b>27,307.44</b>

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## CASH/BANK RECONCILIATION AS AT - 27<sup>th</sup> September, 2021

### CASH

Balance Brought Forward 01/04/21	
Current Account	11,792.63
Business Reserve Account	15,452.55
Plus Receipts	11,437.26
	38,682.44
Less Payments	2,639.77
Balance Carried Forward 27/09/21	<b>36,042.67</b>

### BANK (Natwest)

<b>Business Reserve Account -</b>	15,452.94	05/07/21
Add income/transfer received since above Statement		
	0.00	0.00
Less unrepresented cheques		
	0.00	15,452.94 27/09/21
<b>Current Account -</b>	17,100.30	05/07/21
Add income received since above Statement		
	5,187.50	5,187.50
Less unrepresented cheques/ Transfer		
Approved	-794.91	
For approval	-903.16	
	-1,698.07	20,589.73 27/09/21
<b>Total Bank Balances 27/09/21</b>	<b>36,042.67</b>	

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## APPENDIX B

### Receipts

a. H.M. Revenue & Customs	£1,061.87	VAT Reclaim 2020/21
b. NatWest Bank plc.	£0.13	Gross interest - April, 2021
c. NatWest Bank plc.	£0.12	Gross interest - May, 2021
d. NatWest Bank plc.	£0.14	Gross interest - June, 2021
e. Cheshire East Borough Council	£5,487.50	Precept 2021/22 (50%)

## APPENDIX C

### Payments for approval

a. Cheque No 000491	E. M. Maddock	£234.32	Salary: July 2021
b. Cheque No 000492	H.M. Revenue & Customs	£58.40	Employee income tax
c. Cheque No 000493	Cheshire Association of Local Councils	£25.00	Training Fee (Cllr. Lewis)
d. Cheque No 000494	E. M. Maddock	£468.24	Salary: Aug - Sept 2021
e. Cheque No 000495	H.M. Revenue & Customs	£117.20	Employee income tax

## APPENDIX D

### Outstanding planning applications & recent planning decisions

- 18/3395M - Four Oaks, Farm Lane, Lower Withington. SK11 9DU  
Change of use to include use of the site for the holding of auctions (retrospective).  
DECISION STATUS - Undecided
- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR  
Variation of Condition 4 on application 16/3064W - Variation of Condition 2, 4 & 5 of permission 10/3080W.  
DECISION STATUS - Undecided
- 20/4973M - Bridge Farm, Hodgehill Lane, Marton. SK11 9LU  
Proposed equine building comprising stabling, grooming, tack room and feed/bedding storage.  
DECISION STATUS - Undecided
- 21/0340M - Holly Tree Farm, Holmes Chapel Road, Lower Withington. SK11 9DT  
Erection of an organic free range egg unit to replace 3No. existing barn egg laying units.  
DECISION STATUS - Approved with conditions (08/09/21)
- 21/0765M - Old Hall Cottage, Holmes Chapel Road, Lower Withington.  
Replacement dwelling and associated development (resubmission of 20/3455M - Scheme B comprising re-modelled building to provide a garage, the demolition of the existing garage, with the new build house on the existing footprint).  
DECISION STATUS - Undecided

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- 21/0769M - Old Hall Cottage, Holmes Chapel Road, Lower Withington.  
Replacement dwelling and associated development (resubmission of 20/3455M).  
DECISION STATUS - Undecided
- 21/0902M - The Home Farm, Holmes Chapel Road, Lower Withington.  
Construction of a detached garage and storage building.  
DECISION STATUS - Approved with conditions (21/07/21)
- 21/1928M - Woodcroft Cottage, Whitecroft Heath Road, Lower Withington.  
Certificate of proposed lawful use for construction of a new stable block within residential curtilage of Woodcroft Cottage.  
DECISION STATUS - Undecided
- 21/2796M - 1 Piggotts Hall, Congleton Lane, Lower Withington. SK11 9LD  
Demolition of 2 no storage buildings, change of use of land to residential and construction of a swimming pool and subterranean plant room.  
DECISION STATUS - Undecided
- 21/2888M - Land at Pitt Lane, Lower Withington.  
Demolition of existing commercial building and construction of a single dwelling house.  
DECISION STATUS - Undecided
- 21/2950M - Jodrell Bank Observatory, Bomish Lane, Lower Withington.  
Internal and external alterations to the Link Hut, Development Lab and Polarisation Hut which are located on the south side of the Jodrell Bank Observatory site.  
[21/2951M - Listed Building Consent for above proposed development]  
DECISION STATUS - Undecided
- 21/2968M - Land to the rear of The Croft, Chapel Lane, Lower Withington.  
Change of use of a former area of land used as a paddock (agricultural) to residential garden (domestic) land (Use Class C3), associated with the residential property, The Croft.  
DECISION STATUS - Undecided
- 21/3192M - Jodrell Bank Observatory, Bomish Lane, Lower Withington.  
Listed building consent for internal alterations to the Park Royal Building located on the south side of the Jodrell Bank Observatory site.  
DECISION STATUS - Undecided
- 21/3780M - 3 Dicklow Cob, Salters Lane, Lower Withington. SK11 9EA  
Proposed vehicular access and pavement crossing.  
DECISION STATUS - Undecided
- 21/4187M - Foden Bank Farm, Lapwing Lane, Lower Withington. SK11 9AD  
Prior HH approval for single storey side and rear extension extending 8m from the rear elevation, max height of 4m and 3m to the ridge.  
DECISION STATUS - Undecided