

# LOWER WITHINGTON PARISH COUNCIL

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## MINUTES

Minutes of the Annual Parish Council Meeting held in the Parish Hall on Monday 28th September 2015.

### Present:

**Councillors:** Jackie Blackburn, Paul Duffy, Alan Brocklehurst, Rachel Robinson and Cllr Lesley Smetham (Cheshire East)

**Members of the public:** Mr P Ryan and Mr H Lewis

- 1) Apologies - Tim Barlow
- 2) Declarations of personal or prejudicial interest based on the agenda - None
- 3) The minutes of the meeting held on the 27th July were approved as a true and accurate record.  
RESOLUTION (035/2015)
- 4) Actions from the previous minutes

025/2015	<b>ACTION</b> - Cllr Robinson agreed to request the decision notice for the 1992 application from Cheshire East planning, before drafting a response.	DONE
026/2015	<b>ACTION</b> - Cllr Robinson will contact the Case Officer Ian Frey to find out where the Planning Notice had been placed, if at all	DONE
031/2015	<b>ACTION</b> - Cllr Blackburn is going to contact Peter at Siddington Smithy to see how much it would cost to repair them	DONE
032/2015	<u>Register of Interests</u> - It was noted that these are available online for new councillors only. <b>ACTION</b> - Cllr Robinson to contact Cheshire East to find out why these documents have not been carried over for Councillors who stood before the 2015 elections.	DONE
033/2015	<b>ACTION</b> - Cllr Robinson to draft an advert to put on the website and the village noticeboards	DONE
034/2015	<b>ACTION</b> - Cllr Robinson to contact Bernard Kellett regarding the clerks role from September onwards.	DONE

### 5) Items from the Public

A BT OpenReach vehicle had to be pulled out of a culvert on Catchpenny Lane. They admitted liability and the damage has been reported to Highways. There is a case number and the resident suggested that perhaps some signage could be put up to warn other drivers, especially when the grass is longer.

### 6) Finance

1. To re-issue cheque for defibrillator installation **RESOLUTION (036/2015)**
2. To confirm payment of cheque for £60 for Heart Start **RESOLUTION (027/2015)**

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3. To accept a cheque for £150 for the Jubilee Fund via Julie Halman **RESOLUTION (037/2015)**
4. To accept a donation of £1470 from Mr Pilkington **RESOLUTION (038/2015)** which matches the amount the Parish Council spend on the defibrillator. **RESOLUTION (14/2015)** and a receipt will be issued. The Parish Council **RESOLVED (039/2015)** to put a plaque on the wall next to the defibrillator with the wording suggested by Mr Pilkington

There was some discussion about a risk assessment for the Parish Council as this had been requested from the audit. **ACTION** - Cllr Robinson will organise a draft budget for the next meeting and this will form the start of a risk assessment **(040/2015)**

## 7) Planning

1. The latest planning schedule was discussed in some detail as there were a number that had gone past the decision date and no decision was apparent. There were questions as to the meaning of a "Prior Approval". **ACTION** Cllr Robinson to contact Cheshire East Planners **(041/2015)** to discuss both of these issues.
2. The quotation to fix the Cheshire Railings opposite Highways Garage has come in at just over £1000. An article from a local newspaper (provided by a resident) suggested that Cheshire East Highways may be able to assist. An enquiry number of 2530275 has been registered, Cllr Blackburn has agreed to chase this with Simon David at Highways. **ACTION (042/2015)**
3. The Special Planning Guidance for the Quarry had been sent to Cllr Smetham, who suggested that she would contact Councillor Michael Jones, Cheshire East Council Leader to discuss future possible uses within the guidelines.

## 8) Community

1. The wording on the defibrillator plaque - This was unanimously agreed and Cllr Robinson will sort out the plaque **ACTION (043/2015)**
2. The quotation for the carving on the lightning damaged tree on the Village Green is for £800. The Parish Council **RESOLVED** to pay £400 and put the £400 from the Jubilee fund towards the cost **(044/2015)**. The Councillors will look for sponsorship to raise the final £250. Cllr Robinson also agreed to make a suggestion box to take around village events to gain ideas for the carving. **ACTION (045/2015)**

## 9) Highways

1. The Highways schedule was discussed and a couple of issues arose - firstly the date of the next verge cutting and the issue with kerbs being damaged by lorries turning around the church around the time of the Four Oaks Show. **ACTION (046/2015)** Cllr Blackburn to discuss this with Highways
2. There is still no information from the road strips counts done back in May. Cllr Blackburn will chase this and invite them to come along to a future Parish Council Meeting **ACTION (047/2015)**
3. It was noted that the footpath along Leach lane is now under construction.
4. The speed indicator device (SID) on the Village Green may need a call out to repair it which will cost £150 plus parts. **ACTION** Cllr Robinson to check the archive documents from Bernard Kellett to find the instruction and warranty information. **(048/2015)**

## 10) Any Other Business

- 1) The logo change from a fox to a pheasant was agreed - Cllr Robinson will contact the artist to sort out getting a high resolution version for the website **ACTION (049/2015)**

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- 2) Police Liaison - the Parish Council will ask Cllr Barlow to arrange a meeting
- 3) Cllrs Brocklehurst and Blackburn will attend the Quarry Liaison meeting on the 6th October.
- 4) Clerk - there has not been any interest so far, Cllr Robinson will contact ChALC to put a notice on their website **ACTION (050/2015)**

*The meeting closed at 9:30pm*

**NEXT MEETING: at the Parish Hall, 7.30pm Monday 26th October**