

LOWER WITHINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 29TH FEBRUARY, 2016 at 7:30 p.m.

at LOWER WITHINGTON PARISH HALL.

PRESENT - Councillors: P. Duffy (Chairman), J. Blackburn, A. Brocklehurst, T. Barlow, H. Lewis, P. Ryan.
Members of Public (1).
Cheshire East Borough Councillor L. Smetham.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

Councillor P. Duffy welcomed the new Members, Councillors H. Lewis and P. Ryan, to the meeting.

1. APOLOGIES FOR ABSENCE - Councillor R. Robinson - Unwell.

PCSO J. Short - Macclesfield Local Policing Team.

020/2016 Resolved a) To receive and approve the apologies for absence as listed above. **(All in favour)**

2. DECLARATIONS OF INTEREST -

i) Dr. E. M. Maddock - Agenda Item 14(i) - Clerk & Responsible Financial Officer.

ii) Declarations of Acceptance of Office and Register of Interests forms were received from the newly co-opted Members Councillors H. Lewis and P. Ryan.

3. MINUTES -

i) The Minutes of the Parish Council Meeting held 25th January, 2016 had been previously circulated to all Members.

021/2016 Resolved a) That the Minutes of the Parish Council Meeting held 25th January, 2016 be confirmed as a correct record and signed by the Chairman. **(All in favour)**

4. PUBLIC FORUM FOR QUESTIONS -

i) No questions had been received from or were presented by members of the public.

5. REPORTS FROM EXTERNAL ORGANISATIONS -

i) **Macclesfield Local Policing Unit - Gawsworth Ward -**

a) **Parking of HGVs on verge opposite South View -** PCSO Julia Short had provided a written report advising that action could be taken, subject to approval from the Highways Authority and, possibly, a financial contribution from the Parish Council, to install signage advising HGV drivers that it is an offence to park at this location. It was recognised that Police monitoring of the issue with a view to issuing Non Endorsable Fixed Penalty Notices was unrealistic. Members considered this suggestion and discussed potential alternative methods to deter HGV parking.

b) **Matters of concern within Parish -** PCSO Julia Short had provided a written report advising that there had been a spate of Land Rover Defenders being stolen in the area.

022/2016 Resolved a) That the Clerk provide details of the quoted legislation to Councillor T. Barlow.

b) That Councillor P. Duffy contact Cheshire East Council Highways with a view to establishing the feasibility and any conditions associated with the use of planters as an alternative method to deter HGVs parking on the verge opposite South View. **(All in favour)**

ii) **Cheshire East Ward Member Cllr. L. Smetham -**

Borough Councillor L. Smetham reported that Cheshire East Council had recently approved the latest draft of the Local Plan which would be subject to a public consultation commencing in March, 2016. Cheshire East Council had also approved a 3.75% increase in their budget for 2016/17. The planning application for the proposed Congleton Link Road was currently scheduled to be considered by the Cheshire East Council Strategic Planning Board on 20th April, 2016.

iii) **Rural Watch Meeting - 29th January, 2016 -**

Councillor P. Duffy reported that he had attended the above meeting and also, earlier today, the Rural Crime Conference which had addressed several similar issues. Information had been presented on the current Operation Shield initiative which aims to address rural crime by providing a visible deterrent to criminals. Early indications suggest a significant reduction in burglaries from properties using the microdot marking system. Marking kits can be purchased at a discounted price by residents where Parish Councils co-ordinate collective orders on behalf of the Parish.

The Police are also promoting the value of horse riders and cyclists in the gathering of information relating to suspicious activity. Attention is also being directed to Wildlife Watch which aims to address issues such as poaching. It is recognised that information submitted by members of the public can assist the Police in identifying suspicious activity and crime with an overall aspiration to reduce rural crime.

023/2016 Resolved a) That details of Operation Shield be included in the next Parish Council newsletter and also on the website.

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6. FINANCE -

- i) **Financial Statement 2015/16 as at 29th February, 2016 -** (Appendix A)

Members considered the financial statement 2015/16 which was unanimously accepted.

- ii) **To authorise the following payments -**

- a) Cheque No. 000352 Dr. R. Robinson £76.64 Reimbursement of expenses:
Defibrillator plaque & Engraving,
Website fees 2016/17.
- b) Cheque No. 000353 Cheshire Community Action £45.00 Community Pride Competition
2016 Entry Fee.
- c) Direct Debit Information Commissioner's Office £35.00 Data Protection Act Registration.

- iii) **To note the following receipts since the last meeting -** None.

024/2016 **Resolved** a) **That the Statement of Account as at 29th February, 2016 be received.**

b) **That the schedule of 3 payments be approved and duly authorised.**

c) **That the report on receipts since 25th January, 2016 be received and duly noted.**

(All in favour)

- iv) **Financial Risk Assessment -** A draft Financial Risk Assessment had been previously circulated and was considered by Members. (Appendix B)

025/2016 **Resolved** a) **That the Financial Risk Assessment be approved, as presented.**

(All in favour)

- v) **Data Protection Registration -** The Clerk reported that it was necessary for the Parish Council to be registered as a Data Controller with the Information Commissioner's Office.

026/2016 **Resolved** a) **That the Clerk be authorised to submit the registration application to the Information**

Commissioner's Office on behalf of the Parish Council.

(All in favour)

b) **That approval be given for the implementation of an annual direct debit in respect of the above registration.**

- vi) **Internal Audit 2015/16 -** Members noted that Internal Audit services have been confirmed for the 2015/16 financial year.

7. PLANNING -

- i) **To receive the latest planning schedule (Appendix C) and discuss new planning applications -**

Members considered the planning schedule and noted the decision notices that had been issued by Cheshire East Council since the last meeting. No observations were raised in respect of the new planning applications received.

- ii) **Dingle Bank Quarry Site -** Councillor A. Brocklehurst reported that sand extraction at the site is likely to continue, subject to planning approval, for a further two years. No further representations had been received from the landowner regarding proposed development at the site.

- iii) **Neighbourhood Plan -** Councillor P. Duffy suggested that consideration should be given to producing a Neighbourhood Plan which would influence future development within the Parish. Information received at a planning training event had indicated that the cost of preparing a Neighbourhood Plan was not as significant as initially advised, particularly when Parishes prepare highly focussed plans addressing a small number of key issues. Members considered the matter and concluded that further information was required in order for a decision to be made.

027/2016 **Resolved** a) **That Councillor P. Duffy secure further information about Neighbourhood Plans for presentation to Members at the next meeting.**

b) **That Councillor P. Duffy arrange for a representative from Cheshire East Council to attend the Annual Parish Meeting to present information to residents about the purpose and process for preparing a Neighbourhood Plan.**

(All in favour)

8. COMMUNITY -

- i) **Defibrillator -** Item deferred to a future meeting due to the absence of Councillor R. Robinson.

- ii) **Parish Council Logo -** Item deferred to a future meeting due to the absence of Councillor R. Robinson.

- iii) **Carving of Tree on Village Green -** Councillor J. Blackburn reported that she had met with the carving contractor who had advised that the split down the centre of the tree may have an impact upon the feasibility of the currently proposed carving. The trunk would need to be reduced in height to establish the depth of the split and whether the tree can still be carved into the chosen design. It was suggested that, as an alternative, a separate log may be carved into the owl design and mounted onto the tree trunk using a metal rod. This would allow the owl to appear to be perched on the tree with some features protruding beyond the diameter of the trunk. It was noted that the contractor had advised that the fixing methods would result in the mounted carved owl being stable. It also appears that the truck is not of sufficient diameter to permit the inclusion of the proposed poem or mouse.

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- v) **Access to Village Green** - Councillor J. Blackburn reported that she had now received two quotations for the provision of an access onto the Village Green, however, each adopted differing specifications. It was suggested that a standard specification may be helpful in determining the most suitable way to address the issue. It was noted that the cost of the project was likely to be significant, therefore, potential funding sources would need to be considered.

- 034/2016 Resolved**
- a) **That Councillor P. Ryan secure details of a standard access specification which may provide details appropriate to the proposed project and forward to Councillor J. Blackburn.**
 - b) **That Councillor P. Duffy identify whether any current Cheshire East Council funding sources are available to assist in the potential cost of the project.**
 - c) **That the Clerk review recent funding correspondence to identify whether any suitable funding grants are available.**
 - d) **That Councillor J. Blackburn contact Tarmac (Eaton) to establish whether any suitable community funding opportunities are available.**
 - e) **That Councillor J. Blackburn secure further information, including ongoing responsibilities and projected costs to the Parish Council, in order for the viability of the project to be determined at a future meeting.** (All in favour)

10. CORRESPONDENCE -

- i) To consider any action required in relation to the following items of correspondence:

- a) Cheshire Community Action - Invitation to participate in Community Pride Competition 2016.
- 035/2016 Resolved**
- a) **That the Clerk complete and submit the application form to enter the Best Kept Village element of the competition.** (All in favour)
 - b) Borough Councillor L. Smetham - 'Mediation in the community' documentary programme.
- 036/2016 Resolved**
- a) **That the above item be received and noted.** (All in favour)
 - c) Police & Crime Commissioner - Invitation to meeting of Parish/Town Council representatives from across Cheshire East to be held on Monday 14th March 2016 at 6:30p.m. (Macclesfield Town Hall).
- 037/2016 Resolved**
- a) **That anyone interested in attending inform the Clerk so that bookings can be made.** (All in favour)

- ii) To note other correspondence received by the Parish Council since the date of the last ordinary meeting.

- 038/2016 Resolved**
- a) **That the other correspondence (Appendix F) received by the Parish Council since the date of the last ordinary meeting be received and noted.** (All in favour)

11. CALENDAR OF MEETINGS -

4 th April, 2016	25 th April, 2016	23 rd May, 2016	27 th June, 2016
25 th July, 2016	26 th September, 2016	31 st October, 2016	28 th November, 2016

(Annual Parish Meeting to take place on 25/04/16)

12. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

- i) Neighbourhood Plan. (Councillor P. Duffy)
- ii) Her Majesty The Queen's 90th Birthday Celebrations. (Councillor J. Blackburn)

13. DATE OF NEXT MEETING - Monday 4th April, 2016 at 7:30 p.m. at Lower Withington Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

- 039/2016 Resolved**
- a) **That due to the absence of Councillor R. Robinson the following item be deferred to the next meeting.** (All in favour)

14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

- i) **Contract of Employment - Clerk & Responsible Financial Officer** - Item deferred.

The meeting was declared closed by the Chairman at 10:03p.m.

Signed:

Approval Date - 4th April, 2016

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APPENDIX A

Financial Statement - 2015/16 as at 29th February 2016

Actual 2014/15 £.	Details	2015/16 Budget £.	Actual to Jan. 16 £.	Revised Budget Adjustments	Agenda Feb. 16 £.	Budget Balance £.
	Receipts					
3,000.00	Precept	3,000.00	3,000.00			0.00
	Balances	0.00	0.00			0.00
	Investment Interest	0.00	1.42			0.00
	Sale of Assets	0.00	0.00			0.00
	Grants, Donations & Refunds	150.00	150.00			0.00
46.00	Council Tax Support Grant	33.00	33.00			0.00
	Defibrillator	1,470.00	1,477.12			0.00
	V.A.T. Refund	0.00	0.00			46.42
3,046.00	Total Receipts	4,653.00	4,661.54		0.00	46.42
	Payments					
1,191.42	Salary (Clerk)	1,253.00	0.00	0.00		1,253.00
	National Insurance (Employer)	0.00	0.00	0.00		0.00
	Allowances (Clerk)		0.00	0.00		0.00
	Chairman/Member Allowances	0.00	0.00	0.00		0.00
	Administration		0.00	0.00		0.00
	Audit Fees (internal & external)	0.00	40.00	-40.00		0.00
	Insurance	280.00	278.95	1.00		0.05
	Donations - Sect. 137	0.00	0.00	0.00	45.00	-45.00
270.00	Website	345.00	345.00	-50.00	20.00	30.00
	Data Protection Registration	0.00	0.00	-35.00	35.00	0.00
	Subscriptions/Affiliation Fees	205.00	204.80	0.00		0.20
170.00	Room Hire	170.00	0.00	0.00		170.00
	Training	135.00	135.00	0.00		0.00
	Tree Carving	550.00	0.00	0.00		550.00
	Defibrillator	1,625.00	1,625.00	-40.00	52.64	-12.64
	Assets - Maintenance	0.00	0.00	0.00		0.00
2,683.00	Contingency	90.00	52.08	38.00		-0.08
4.00	V.A.T.		42.42		4.00	
4,318.42	Total Payments	4,653.00	2,723.25	-126.00	156.64	1,945.53

Cash/Bank Reconciliation	01/04/15	25/01/16	29/02/16	31/03/16
Balance B/Fwd.	5,244.34	5,244.34	7,182.63	7,025.99
Add Total Receipts	0.00	4,661.54	0.00	46.42
Less Total Payments	0.00	-2,723.25	-156.64	-1,945.53
Balance C/Fwd.	5,244.34	7,182.63	7,025.99	5,126.88
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/15	25/01/16	29/02/16	31/03/16
General Funds	5,244.34	7,182.63	7,025.99	5,126.88
Earmarked Reserves	0.00	0.00	0.00	0.00
	5,244.34	7,182.63	7,025.99	5,126.88

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CASH/BANK RECONCILIATION AS AT - 29th February, 2016

CASH

Balance Brought Forward 01/04/15		
Current Account - Parish Council	807.76	
Business Reserve Account	4,436.58	
Plus Receipts	4,661.54	
	9,905.88	
Less Payments	2,879.89	
Balance Carried Forward 29/02/16	7,025.99	

BANK (Natwest)

Business Reserve Account -	3,412.00		31/12/15
Add income/transfer received since above Statement	0.00		
Less unpresented cheques	0.00		
		3,412.00	29/02/16
 Current Account -	 3,791.13		 22/01/16
Add income received since above Statement	0.00		
Less unpresented cheques/ Transfer			
Approved	20.50		
For approval	156.64		
	-177.14		
		3,613.99	29/02/16
Total Bank Balances 29/02/16		7,025.99	

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APPENDIX B

LOWER WITHINGTON PARISH COUNCIL FINANCIAL RISK ASSESSMENT - 2015/16

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business continuity	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	L	In the event of the Clerk being indisposed the Chairman (or other nominated Member) may perform the necessary duties.	Existing procedure adequate. Review when necessary.
	Loss of paper/electronic records.	M	Archive material currently held by Members. Current files and records kept at the Clerk's home. Regular backup of electronic files is made. Paper documents stored in metal filing cabinets.	Existing procedure adequate.
Precept	Adequacy of precept for Council to carry out its Statutory duties.	H	Budgetary Control statement presented to Council at each meeting.	Existing procedure adequate.
	Requirements not submitted to CEC.	L	Full Minute - RFO to follow up.	Existing procedure adequate.
	Amount not received from CEC.	L	RFO to confirm receipt and Minute at next Meeting of Council.	Existing procedure adequate.
Financial records	Inadequate records.	L	Financial Regulations specify requirements of Council.	Existing procedure adequate. Review Financial Regulations 2016.
	Financial irregularities.	L	Internal Audit of accounts by competent, independent person. Monthly financial reports are presented to Council. Cheque signatory is separate from person raising the cheque.	Existing procedure adequate. Review bank signatories when change of Councillors/circumstances.
Bank and banking	Inadequate checks.	L	Bank reconciliation produced at each meeting.	Existing procedure adequate. Review Financial Regulations 2016.
	Bank mistakes.	L	RFO check all bank statements against Council records and query errors immediately.	Existing procedure adequate.
	Loss.	L	RFO check all bank statements against Council records and query inconsistencies immediately.	Existing procedure adequate.
	Charges.	L	RFO check adequate funds prior to issuing cheques. RFO challenge charges where errors made by bank.	Existing procedure adequate.
Cash	Loss through theft or dishonesty.	L	Cash handling is not encouraged but where cash received - banked within 7 days.	Existing procedure adequate.
Reporting and auditing	Information communication.	L	A monitoring statement is produced regularly before each Council meeting and approved at the meeting. This statement includes bank reconciliation and budget update.	Existing procedure adequate.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
	Compliance.	L	An independent internal auditor has been appointed. Annual reports detailing compliance with audit regulations are presented to Council.	Existing procedure adequate.
Direct costs & overhead expenses	Goods not supplied but billed.	L	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders.	Existing procedure adequate. Review Financial Regulations 2016.
	Invoice incorrectly calculated or recorded.	L	RFO to check arithmetic on all invoices and perform bank reconciliations on monthly basis.	Existing procedure adequate.
	Cheque payable incorrect (excessive or to wrong party).	L	Signatory initials Stub and Voucher to confirm accuracy.	Existing procedure adequate.
	Salary paid incorrectly.	M	Check salary to Minute, check hours and rate to contract. Salary analysis is detailed on the payment vouchers issued.	Existing procedure adequate.
Salaries, pensions and associated costs.	Wrong deduction of NI and Tax/pensions.	M	NI and Tax deductions are calculated using the HMRC PAYE RTI System which is regularly updated. Check PAYE calculations.	Existing procedure adequate.
	Unpaid Tax and NI contributions to Inland Revenue.	L	Payments are made to HMRC by cheque and detailed in the financial statements presented to Council.	Existing procedure adequate.
	Loss of clerk.	L	Hours, health, stress, training, long term sick, early departure - risk monitored and managed as appropriate.	Existing procedure adequate. Review annually.
Employees.	Fraud by employee.	L	Fidelity Guarantee value reviewed annually and insurance cover arranged.	Existing procedure adequate.
	Actions taken by staff.	L	Relevant training, resources and access to professional advice made available to Clerk.	Existing procedure adequate.
	VAT analysis.	L	All items analysed in cash book. Analysis presented to Council at each meeting.	Existing procedure adequate.
VAT	Claimed within time limits.	L	VAT reclaim submitted annually at year end.	Existing procedure adequate.
Reserves - General	Adequacy.	L	Consider at Budget setting.	Existing procedure adequate.
Reserves - Earmarked	Adequacy.	L	Consider at Budget and review of final accounts.	Existing procedure adequate.
Legal powers	Illegal activity or payments.	M	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council Meetings. Relevant procedures set out in Standing Orders and Financial Regulations.	Existing procedure adequate. Review Standing Orders and Financial Regulations 2016.

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APPENDIX C

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
15/3170M (10/07/15)	The Old Thatched Cottage, Land Off Catchpenny Lane, Withington Green.	Proposed New Dwelling.	
15/4564M (06/10/15)	Railway Viaduct, Bate Mill Lane, Chelford.	Listing Building Consent for Proposed Repair and Maintenance Works to Peover Railway Viaduct.	29/01/16 - Approved with Conditions
15/4824M (27/10/15)	Keepers Cottage Whitecroft Heath Road, Lower Withington. SK11 9DF	Application for a Lawful Development Certificate: Single storey extension and porch.	17/02/16 - Positive Certificate
15/5496M (11/12/15)	Jodrell Bank Observatory, Macclesfield Road, Lower Withington. SK11 9DL	Demolitions, refurbishment, two storey extension and landscaping to the grade 1 listed observatory building at Jodrell Bank. The project will include restoration of the retained facades; demolition of several extensions added in the 1960s; internal demolitions, remodelling and extension of the retained buildings to better suit their contemporary use.	
15/5498M (04/12/15) (Listed Building Consent)			
15/5691M (16/12/15)	Underkeepers Cottage, Pitt Lane, Lower Withington. SK11 9ED	Application for a Lawful Development Certificate for an existing use - Dwelling.	
15/5692M (16/12/15)	Underkeepers Cottage, Pitt Lane, Lower Withington. SK11 9ED	Application for a Lawful Development Certificate for an existing use - Domestic Garden.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments deadline
16/0183M (28/01/16)	The Home Farm, Holmes Chapel Road, Lower Withington. SK11 9DS	Proposed installation of ground mount solar PV energy system.	02/03/16
16/0738M (16/02/16)	Farmgate Cottage, Farm Lane, Lower Withington. SK11 9DU	New dormer window to front of property.	16/03/16
16/0788S (15/02/16)	Dingle Bank Quarry, Holmes Chapel Road, Lower Withington, SK11 9DR	EIA scoping request for proposed variation of conditions 2,4 and 5 of planning permission 10/3078W to increase the period of time for completion of operations (including restoration)	(Parish Council not consultees)
16/0886C (24/02/16)	Mallerstang, Congleton Lane, Chelford. SK11 9AG	Ground floor extension.	23/03/16

APPENDIX D

OUTSTANDING HIGHWAY DEFECT SCHEDULE

Date	Location	Issue	Ref. No.	Cheshire East Council Status Report
12/05/14	Opposite Ivy Farm, Salters Lane.	Damaged Cheshire Railings	2524740	Railings on Salters Lane to be programmed for repairs in next financial year. Rails on Holmes Chapel Road not highway responsibility to repair - adjacent landowner responsibility.
12/10/15	Near to Church.	Damage to kerbs by large vehicles	3235989	Not considered to be actionable defects. Will be considered for possible future works.
30/11/15	Trap Street - outside Dairy Farm.	Surcharging gully	3239090	Adhoc empty job to be raised to jet drain.
30/11/15	Catchpenny Lane - just past bridge over Dingle Brook.	Blocked grid	3239095	This year's programme includes all gullies on A roads, B roads, urban C roads, gullies on unclassified roads across the network that were identified from asset data and gullies within the immediate vicinity of all schools. In order to deliver a more efficient and affordable service, this year's gully emptying programme has been based around data gathered, over the preceding three years, from the Authority's asset management system. This targeted approach to gully emptying means that we no longer routinely empty all highway gullies on an annual basis. We will however attend on an ad-hoc basis where gullies are blocked and causing a danger to highway users or flooding to property etc., but not routinely simply because they are full.
30/11/15	Catchpenny Lane - Outside 'The Cottage'.	Blocked grid	3239092	
30/11/15	Catchpenny Lane - Outside 'No. 1'.	Blocked grid	3239093	

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30/11/15	Southview - opposite 'No. 6'.	Indentation across full carriageway with pot hole at one end	3239094	Not actionable defect. To be considered for future works.
30/11/15	Outside Whitecroft Cottage, Whitecroft Heath Road.	Surcharging gully	3243265	Adhoc empty job to be raised to jet drain/gully.
30/11/15	Various.	Cleaning of highway signage	n/a	n/a
25/01/16	Trap Street - near to Dairy Farm (towards The Red Lion)	Collapsed gully	3245466	[Work notified to take place at this location: 19/02/16]
25/01/16	A535 at junction with Bomish Lane	Chevron sign knocked down by vehicle	3245465	The work has now been programmed in accordance with our current priorities and will be completed in due course.

APPENDIX E

PARISH HIGHWAY INCIDENT LOG

Date	Location	Details
January 2013	Village Green	Car on Village Green
January 2013	Outside Daisy Bank Farm (A535)	Car accident
January 2013	Outside Dingle Bank Farm	Car accident
February 2013	Jodrell Bank Poultry Farm	Car through fence
March 2013	Trap Street	Serious accident - car hit telegraph pole, driver cut free
7 May 2013	Between Windy Arbour and Hodge Lane corner	Accident
June 2013	Rose Cottage, Trap Street	Car through hedge
End June 2013	Longshoot Lane	Vehicle accident - skid marks and damaged tree observed
July 2013	Ivy Farm Barn	Car through hedge
August 2013	Trap Street at junction with Welltrough	Car and coach in collision
September 2013	Holmes Chapel Road	Wagon left the road
13 February 2014	Junction of Farm Lane and A535	Two car collision - one driver fatally injured
May 2014	Opposite Withington Hall (A535)	Collision of two 4x4 vehicles
May 2014	Opposite Ivy Farm, Salters Lane	Vehicle collision
July 2014	At junction of Salters Lane and Dicklow Cob	Vehicle collision
September 2014	Hodgehill corner	Police involved
November 2014	Dairy Farm, Trap Street	Car left the road and cleared fence landing in field
January 2015	Bend at Bomish Lane	Four accidents on Holmes Chapel Road
January 2016	Near junction of Catchpenny Lane with A535	Two car collision
January 2016	Bend at Bomish Lane	Collision resulting in chevron sign being knocked down
February 2016	At entrance to Lower Withington Parish Hall	Vehicle collision resulting in damage to highway signage

APPENDIX F

CORRESPONDENCE

Cheshire East Council

- Cheshire Homechoice Newsletter - 27 January 2016, 3, 10, 17 February 2016.
- Audlem & Sandbach Neighbourhood Plans - Examiner Reports.
- Cheshire East Local Plan - current position notification.
- Clean for the Queen campaign.
- Rural Summit 7 - Rural Tourism and Connectivity - 16th March, 2016.

Cheshire East Council - Road Closures

- Henshaw Lane, Gawsworth Ward, Macclesfield from the junction with Pexhill Road for the full extent - 08/02/16.
- Bennetts Lane, Gawsworth Ward, Macclesfield from the junction with Smithy Lane to the junction with Chelford Road - 08-10/02/16.
- Smithy Lane, Gawsworth Ward, Macclesfield from the junction with Leek Road to the junction with Buxton Road - 08-12/02/16.
- Meg Lane, Sutton Ward, Macclesfield from the junction with Wetton Way to the junction with Red Lane - 19/02/16.
- Bull Hill Lane, Sutton Ward from the junction with Buxton New Road to the junction with Penny Lane - 11-12/02/16.
- Trap Street, Lower Withington from the junction with Long Lane to the junction with Salters Lane - 19/02/16.
- Hollin Lane, Sutton from the junction with Withenshaw Lane to outside Ryles Arms Public House - 01-17/04/16.
- Standing Stone Road, Macclesfield from the junction with Clough Road for approximately 320 metres - 21/03/16 - 29/04/16 (Proposed).

ChALC

- Weekly Bulletin: 29 January 2016, 4, 12, 18 February, 2016.

Other Correspondence

- Cheshire Community Action - Community Transport Survey.
- NatWest Bank plc. - Savings interest paid gross.
- Bluedot - Festival at Jodrell Bank - July 2016 - Invitation to Information Evening 09/02/16.
- Community & Voluntary Services - e-Bulletin, New volunteering website.